

# NEW WALTHAM PARISH COUNCIL

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**COUNCILLORS – YOU ARE SUMMONED TO A MEETING OF NEW WALTHAM PARISH COUNCIL AT ST MATHEWS CHURCH, PEAKS LANE, NEW WALTHAM ON WEDNESDAY 6<sup>th</sup> SEPTEMBER 2017 AT 7.00 PM**

*KJ Peers*

Clerk – 31.08.17

## **A G E N D A**

*Members of the public and press are welcome to attend. The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained in the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.*

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

## **A G E N D A**

17/66 Acceptance of Apologies

17/67 **Declarations of Interest** – Code of Conduct 2012

- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- (b) To note dispensations given to any member of the council in respect of the agenda items listed below.

17/68 **Minutes of Meetings**

To approve the minutes of the Parish Council meetings held in July and August 2017:

Main Council meeting July 2017; Extraordinary Meeting August 2017

PMG Committee – July 2017; Planning Meeting -August 2017

### **Public Session**

17/69 **Police/Community Reports**

To receive a report from the Police

To consider format and reopening of the Young People's Drop In and agree necessary actions

17/70 **Highways/Footpaths**

- a) To receive update from ENGIE over TRO re parking, notification of meeting with ENGIE and agree any necessary actions
- b) To receive updates from NELC on issues passed for investigation/action and agree any necessary actions
- c) To receive any other highways/footpaths items for information only

over...

*New Waltham September 2017 Agenda continued...*

17/71

**Planning Matters**

To consider the following planning applications:

**DM/0708/17/FUL 7 Joseph Ogle Court, New Waltham**  
**Proposed garden workshop**

**DM/0766/17/FUL 36 Peaks Lane, new Waltham**  
**Variation of condition 2 (approved plans) following application DM/0972/16/FULA**  
**Demolish rear porch and alterations to two storey part to include porch**

**DM/0816/17/FUL 67 Peterson Drive, New Waltham**  
**Retrospective application to erect fencing to side and rear**

Planning Decisions Notifications from NELC for information only – if any  
To receive any other planning correspondence for information

17/72

**Future Dates**

Next Meeting Date - Wednesday 4<sup>th</sup> October 2017  
Pavilion Management Group – Monday 18<sup>th</sup> September 2017  
ERNLLCA AGM

17/73

**Reports (subject to availability)**

Village Hall Committee Meeting – Cllr Dolphin  
Pavilion Management Group– Cllr Williams  
Merchant Navy Day flag flying – 1<sup>st</sup> to 4<sup>th</sup> September 2017  
NCS Scheme for 2017  
Picnic at the Pavilion  
To receive any other reports

17/74

**Parish Council Matters**

- a) To consider next edition of Newsletter for November 2017 and agree any necessary actions
- b) To receive update on lone working risk assessments and method statements and agree any necessary actions and policies and also clarify situation regarding PPE
- c) To consider revision of allotment tenancy agreements for specific inclusions and agree any necessary actions

17/75

**Priors Green and Environmental Matters**

- a) To receive update/consider the following items and agree any necessary actions:
  - Benches provision; Notice Board; Directional signs
- b) To receive report on Village Green maintenance, response from NELC and agree any necessary actions

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17/76

**New Waltham Community Pavilion**

- a) To receive update on extension Pavilion including payments and agree any outstanding necessary actions
- b) To receive update on barrier relocation for information only
- c) To receive progress report on the appointment of a part time caretaker
- d) To consider amendments to Litter Picker's routes to incorporate Pavilion and agree any necessary actions
- e) To consider and agree arrangements for Opening Ceremony for Pavilion and allocate budget for such

16/77

**Finance**

- a) To approve accounts for payment as per payment schedule circulated
- b) To receive and approve first quarter accounts for fy17/18 and account reconciliation
- c) To consider insurance renewal for fy 17/18 and additions to policy for new build and agree any necessary actions

16/78

**Any Other Business**

To receive items for information only

16/79

**Exclusion of Press and Public**

To consider exemption of press and public under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

16/80

**Payroll Information**

- a) To approve payment of salaries as per salary schedule circulated.
- b) To receive notification of increases to pension contributions from April 2018

***Kjp/31.08.17***