

**MINUTES OF A MEETING OF THE PAVILION MANAGEMENT GROUP OF NEW WALTHAM PARISH COUNCIL AT NEW WALTHAM COMMUNITY PAVILION, ST CLEMENTS WAY ON MONDAY 22<sup>ND</sup> MAY 2017 AT 7.00 PM.**

**Present:** Cllr. Williams (Chairman)  
Cllrs. Barber, Welham, Breed, Simpson, Johnson, Thompson and Baxter

**Apologies** None

There were no others present

**PMG17/09 Acceptance of Apologies**

None received, all present.

**PMG/17/10 Declarations of Interest – Code of Conduct 2012**

None made.

**PMG/17/11 To receive finance report for Pavilion and agree any necessary actions**

Chairman had circulated accounts. Trading healthily. Cllr,. Breed asked about car boot on Village Day and it was confirmed that two events would run together. Noted.

**PMG/17/12 To receive update on Pavilion extension update and any actions including the following:**

- Action for storage solution

Agreed that container required for storage whilst build progresses and get it on site for 1<sup>st</sup> July. About £350 cost with the majority of the cost being delivery etc. Site around the corner furthest away from the houses. Agreed.

**RESOLVED: That storage container be obtained ready for build to commence.**

- Action for CCTV relocation

About £1500 cost and to include reinstallation and three extra cameras – Agreed. PC had already confirmed it would stand the cost of this.

**RESOLVED: That Vision CCTV proceed with necessary works whilst build takes place**

- Agree 3 further CCTV camera's

See above – already covered.

**PMG/17/13 To receive update on current and future funding applications**

Unfortunately Mrs.Humphries cannot now act as a funder so another source was required. Awards for all – agreed to revisit through the Clerk. Previously the PC had submitted documentation and further information was required – Chairman to sort with Clerk to see if this could be progressed.

**RESOLVED: That an alternative funding expert be sourced and that Clerk and chairman revisit Awards For All scheme to see if this could be progressed.**

**PMG/17/14 To receive update on car boot sales and agree any actions**

Guide to be amended slightly and the catering diary needs to be completed and kept up to date. When building work is completed then it would be necessary to reapply for the hygiene scores. Issues discussed with volunteers and only those present had been volunteering and more helpers were needed.

Charges discussed for entry and it was agreed to stick to the original charges of Cars, Vans and then commercials at £5, £8 and £10. To be collected between 11.30 am and 12.00 noon and two free drinks given via yellow ticket to those selling.

**RESOLVED: That original seller prices be adhered to, catering diary needs to be kept up to date  
And more volunteers required.**

**PMG/17/15 To receive update on the Young Peoples Drop In and agree any actions**

Chair and Vice-Chair had visited Drop in and checked the register which confirmed attendances from all over the Town. Chairman to address with Drop In staff the procedures to be put in place with regard to signing in as previously agreed by the Parish Council. Noted.

**PMG/17/16 To consider provision for football in 2017 / 2018 and agree any actions**

Bad debt has now been settled and paid. Chairman had advised Club they would not be allowed back for the coming season. Already replaced them with a Saturday morning team Grimsby Borough Juniors under 13's – they will be given keys etc. No keys back from Saucy Fish so they haven't had their deposit back. Cllr. Breed advised of problem with goal posts as they were still up. NELC are supposed to contact the PC and show us how to do it and GW had asked for method statement. Storing the posts in the bowling green. Noted.

**PMG/17/17 To consider future events planned and agree any actions including the following:**

o Village day

Very busy event planned and up to 50 barriers required for the day. Village Day is in front of Pavilion and next to the bowling green, Car boot for that week only to be right down on the bottom of the site. Family disco in the evening on the bowling green. Agreed cost of £1 a ticket and neighbours will be advised. Clerk said she would print tickets for the disco. Mr and Mrs Solomon will be opening the event and will judge the Best-Dressed Stall. Also agreed to ask Cllr. Solomon to do a ceremonial breaking of the ground. All proceeds from the event will go to an afternoon tea event in the Pavilion on Sunday 26<sup>th</sup> November for older people within the Village.

o Picnic at the Pavilion

13th August – No bouncy castle and kitchen duties to be sorted out later.

o Car boot sales

Run to the end of September – football will start at end of August. Last car boot on Saturday 28<sup>th</sup> September.

o Police surgeries

Encouraging them to run surgeries still. Keep encouraging them to run them. Will be having a marquee at the Village Day.

o Christmas Fayre

Saturday 18<sup>th</sup> November 2017 at the Pavilion.

Saturday 2<sup>nd</sup> December 2017 – tree lighting and church Christmas fayre.

Halloween Saturday 28<sup>th</sup> October – Saturday end of half term. Only two discos, both on the Saturday.

Cllr. Welham to organize a psychic night.

Cllr. Johnson to organize wreath making on 8<sup>th</sup> December 2017 – to be confirmed.

**RESOLVED: That all items and dates be noted**

**PMG/17/18 To consider events for future pavilion use and agree any actions, including the following:**

Cllr. Baxter to attend and open the extension in his capacity as Dept Lord Lieutenant for Lincolnshire. Future events/uses were agreed as Table top sales; Biddy bingo once a month; Children's parties; Dance Classes and Art classes etc. Chair to invite representative to next meeting to discuss liaison over entertainment events such as race nights etc.

**RESOLVED: That Cllr. Baxter open the extension officially when completed**

**PMG/17/19 To consider holding an open day and agree any actions**

Open Day – roll over to next meeting.

**PMG/17/20 To consider and agree letting terms and conditions – adopted.**

Clerk had supplied examples of terms and conditions of hiring and methods used for hiring/deposits etc. and this was agreed with specific figures to be presented and discussed at next PMG meeting.

**RESOLVED: That booking form with terms and conditions as presented, be adopted for use at the Pavilion and that hiring figures etc be agreed at next meeting**

**PMG/17/21 To agree date for next meeting in June 2017**

Monday 19<sup>th</sup> June – 7.00 pm.

Chairman closed the meeting at 8.20 pm.

Signed: ..... Date: .....