

**MINUTES OF A MEETING OF THE PAVILION MANAGEMENT GROUP OF NEW WALTHAM PARISH COUNCIL
HELD AT THE NEW WALTHAM COMMUNITY PAVILION AND HALL, PAVILION WAY, NEW WALTHAM ON
MONDAY 20TH NOVEMBER 2017 AT 7.00 PM.**

Present: Cllr. Williams (Chairman)
Cllrs. Mumby, Dolphin, Baxter, Breed, Welham and Barber

Apologies: Cllr. Simpson

In Attendance: 2 x representatives from Newby Leisure

There were no others present.

PMG17/73 Acceptance of Apologies

Received from Cllr. Simpson due to holidays – accepted.

RESOLVED: That apologies be received and accepted

PMG/17/74 Declarations of Interest – Code of Conduct 2012

None made.

PMG/17/75 To Receive a presentation from Newby Leisure regarding playground equipment

Various options and equipment were discussed with options for fencing and surfacing considered. Agreed that equipment be for 7 to 11 age group and initial tranche of £10k to be spent with possibility of adding to it with further funding. Literature was left for members to consider and it was agreed that Cllrs. Dolphin and Barber conduct a consultation with children of that age group to see what sort of equipment was favoured and then report back. More quotations would be obtained from different providers also.

RESOLVED: That play equipment for 7 to 11 age group be provided and that Cllrs. Dolphin and Barber Conduct a consultation with that age group to ascertain what equipment would be favoured.

PMG/17/76 To receive finance report for Pavilion and agree any necessary actions

PMG nearly at end of spending round for new facility. Application for on line banking, to view only, had been submitted and Paypal payments at moment on hold due to issue of provision through website.

Clerk had obtained figure of £434.96 for insurance provision for Pavilion for remainder of policy term and it was agreed that this be funded 50% from PMG and 50% from PC funding. Clerk to send off cheque to Came and Company. Chairman advised he had calculated a need for revenue of 18k a year to cover running the facility, including loan repayment. Caretaker had been appointed for 6 hours per week for opening and closing and Cleaner was currently contracted for 3 hours. This would be reviewed as and when hirings increased.

RESOLVED: That insurance cover for new facility be shared 50/50 between PMG and PC at cost of Total £434.96.

PMG/17/77 To receive update on Pavilion extension including:

Finance – total build cost with extras etc. ex VAT would be £167,626.10. Loan of £150k taken and PC contribution of £10k and approx £8k over budget – full delegated powers to transfer the other £8k from the business reserve into the build. Some snagging works to be completed and fence had been ordered and Cllrs. Breed and Simpson would look after planting along side of building when Chairman had sourced plants.

RESOLVED: That £8k be transferred from business reserve into the building fund

PMG/17/78 To receive final arrangements for:

Formal opening ceremony:

Friday 24th November at 7.00 pm. 46 people confirmed to attend. Chair to speak, then a prayer from Ian Walker to dedicate the building then formal opening by Dept Lord Lieutenant of Lincolnshire and then national anthem. A plaque to go on wall above the fire extinguishers to commemorate the opening would be sited.

Public open day:

Saturday 25th November - 10 am to 3 pm – Chairman, Vice-chairman and Clerk would be present all day to show people around and sign up regular hirers who had confirmed attendance.

Senior residents' party:

Sunday 26th November. 56 confirmed to attend and all arrangements in place.

PMG/17/79 To receive update on Caretaker appointment and duties etc

Mr M Towill appointed and contracts etc. issued and all arrangements in place. Noted.

PMG/17/80 To receive an update on ticket sales for:

- Psychic evening – 50.
- Wreath making event – About 15
- New Year's Eve Family Disco – enquiries starting to come in.
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PMG/17/81 To receive an update on confirmed bookings

New Waltham Community Hall Facebook page to be set up and also a separate website.

Clerk to ask Mariner Computers to attend on December meeting night to set up emails for members.

RESOLVED: That Mariner Computers be invited to attend December meeting to organize Emails etc. for members.

PMG/17/82 To receive an update on football at Greenlands

Several league teams now playing here. Chairman to talk to League to deal with them direct. Noted.

PMG/17/83 To receive an update regarding future Youth Clubs

Clerk had organized meeting with YMCA on Monday 20th November 2017 and Cllr. Dolphin would also attend to discuss possible Youth Club provision. Noted.

PMG/17/84 To receive an update on grant applications and to consider the type of playground equipment To be purchased

Play area funding had been ring fenced – application in to Tesco had been submitted and also to Lottery for fencing costs. Chairman continuing with funding and will report back on progress. Noted.

Cllr. Dolphin left the meeting at 8.15 pm.

PMG/17/85 To receive an update on the bowling green and agree any necessary actions

Chairman advised that a grant would not be forthcoming from Sport England if we are taking up a grass surface for a natural surface. Clerk however advised that at the ERNLLCA Conference, it was noted that Sport England had a new found of funding for MUGAs (Multi Use Games Areas) – Chairman would investigate and report back.

Sign for Car park has bene ordered. Resident opposite has a key to car park and will open at 7.00 pm and he will close it when he has put his van in. Keys in the Hall safe for events. Noted.

PMG/17/86 To agree future dates for Pavilion Management Group Meetings

Timings and dates of meetings discussed with consideration for possible hirings on a Monday evening. Clerk advised that a Monday night had been provisionally booked from 6 to 8 pm but members wanted to meet at 7.30 pm at the latest – Chairman/Clerk to update if provisional hirer came to Open Day to confirm. To be continued on third Monday of each month however.

RESOLVED: Next Meeting night - Monday 18th December at time to be confirmed.

Chairman closed the meeting at 8.32 pm.

Signed:

Date: