

**MINUTES OF A MEETING OF THE PAVILION MANAGEMENT GROUP OF NEW WALTHAM PARISH COUNCIL  
HELD AT NEW WALTHAM COMMUNITY PAVILION, ST CLEMENTS WAY ON MONDAY 27<sup>th</sup> MARCH 2017 AT  
7.00 PM.**

**Present:** Cllr. Breed (Chairman)  
Cllrs. Simpson, Welham, Johnson and Baxter

**Apologies:** Cllrs. Williams and Barber

Mrs. P. Humphries was also present.

**PMG16/59 Acceptance of Apologies**

Apologies received from Cllr. Williams -away with work commitments and Cllr. Barber – illness.

**RESOLVED: That apologies be received and accepted.**

**PMG/16/60 Declarations of Interest – Code of Conduct 2012**

None made.

**PMG/16/61 To receive finance report for Pavilion and agree any necessary actions**

Chairman had circulated. Appeared to have healthy balances. Noted.

**PMG/16/62 To consider and discuss the following existing activities:**

Drop In Session - still going well on Thursday and numbers remaining consistent.

Car Boot Sales – every Saturday until mid-October, starting after Easter on 22<sup>nd</sup> April. Cllr. Welham had circulated spreadsheet for volunteers with only Cllrs. Mumby and Baker not responding. Cllr. Welham advised to chase those two members. Cllr. Breed advised that Mr. John Mathews, a former member, was happy to volunteer if required. Cllr. Breed advised on duties on the day and procedures etc. Proposed a free hot drink for those selling and this was agreed. Cllr. Baxter thanked Cllr. Welham for preparing the rota for volunteers.

**RESOLVED: That free hot drink be given to sellers.**

Bowlers – now notified that Bowling Club will not be using the facilities for the 2017 season. To be discussed further at the PC meeting in April 2017.

Picnic at the Pavilion – 13<sup>th</sup> August 2017.

Christmas Fayre – November 18<sup>th</sup> at the pavilion.

Village Day – 24<sup>th</sup> June 2017. Fairground Friday night, Saturday and Sunday. Car Boot also on that Saturday and agreed that it should go ahead. Locations for the banners discussed and suggested to Cllr. Breed that they be placed also further afield.

**RESOLVED: That Cllr. Breed put up banners nearer the time and that the Car boot scheduled for the Saturday proceed as usual**

**And to consider any future events and agree any necessary actions**

Cllr. Johnson organizing an Easter Egg Hunt with specialist company bringing in animals for petting etc. Up to

30 people thought suitable for venue and that was now booked up. Agreed to have an extra session for the following hour too. Sessions 10.30 – 11.30 and then second session to be 11.30 – 12.30. Cllr. Simpson offered to help on the day.

**RESOLVED: That Cllr. Johnson hold Easter Egg Hunt with additional activities as agreed at the Pavilion and That two sessions be held**

**PMG/16/63 To consider the name of the extended facility and agree any actions**

Agreed at last meeting. Noted.

**PMG/16/64 To receive and consider proposed lease from NELC for ongoing Pavilion Management and receive update on Pavilion expansion and agree any necessary action**

Clerk advised it will go to main Council and drawings have gone out to builders. Noted.

**PMG/16/65 To receive update on funding applications and agree any necessary actions**

Penny Humphries present and asked if anything specific was required/proposed. Advised that the PC was interested in any funding possible but proposed ideas including funding for Adult trim trail/fitness equipment and a childrens play area and any funding for the new build if possible. Agreed that Cllr. Welham organize that Mrs. Humphries had any consultation information on the Pavilion passed on to her and she would then come back to the PC if anything further required.

**RESOLVED: That Mrs. Humphries research available funding specific to suitable projects for the Pavilion and its surroundings**

**PMG/16/66 To consider any matters raised under Any Other Business for information or emergency items Only**

It was discussed that perhaps an official protocol for members organizing events should be drawn up and agreed and Clerk said that this would be future agenda item.

**RESOLVED: That official protocol be drawn up and agreed for members who organize events at the Pavilion**

**PMG/16/67 To agree date for next meeting**

Monday 24<sup>th</sup> April 2017

Chairman closed the meeting at 8.00 pm.

Signed: .....

Date: .....