

MINUTES OF A MEETING OF NEW WALTHAM PARISH COUNCIL HELD AT THE METHODIST CHURCH, ANNINGSOON LANE, NEW WALTHAM ON WEDNESDAY 4th OCTOBER 2017 AT 7.00 PM

Present: Cllr. Williams (Chairman)
Barber, Welham, Breed, Baker, Baxter, Raper and Mumby

Apologies: Cllr. Simpson, Dolphin

In Attendance: Cllr. Fenty to commence and Cllrs. Harness and Shreeve, all NELC Ward Cllrs., later

There were 2 members of the public present, Cllr. H. Hall and Cllr. J. Baron from Humberston Parish Council

17/81 Acceptance of Apologies

Received from Cllr. Dolphin (illness) and Cllr. Simpson (holiday) – both received and accepted.
Cllr. Shreeve and Harness, Ward Cllrs., hoping to attend later on

RESOLVED: That apologies be received and accepted.

Chairman had received Cllr. Thomson's resignation and Clerk would action a Casual Vacancy Notice with immediate effect.

17/82 Declarations of Interest – Code of Conduct 2012

Cllr. Breed had declared DPI in allotment matters. Noted.

17/83 Minutes of Meetings

To approve the minutes of the Parish Council meetings held in September 2017:

Main Council meeting Sept and PMG Committee Sept.

RESOLVED: That minutes be approved as true record and signed by the Chairman

Public Session

Cllr. Hall advised they were there solely to observe

17/84 Police/Community Reports

To receive a report from the Police

No police presence – apologies given. Chairman read out report. Noted that there had been no incidents of asb. Chairman had written to the Chief Constable complaining that Police had no access to the CCTV and no progress had been made on the matter and no response had been received to date of meeting. Noted.

To receive and consider any update regarding provision for young people within village

Discussions about future of drop-in took place and proposed from PMG that it be cancelled with immediate effect and young people from New Waltham were not attending due to current set-up. Agreed that Drop In be cancelled with immediate effect and that engagement be commenced with YMCA to assist with running a formal Youth Club with effect from New Year, 2018. Agreed that Youth Worker be let go and then considered for new post when new Youth Club be up and running.

RESOLVED: That the proposal from the PMG be formally adopted and the Drop In be cancelled and A formal Youth Club be commenced with engagement to be started with YMCA and Progressed by PMG to run from New Year 2018 on a Wednesday evening .

17/85 Highways/Footpaths

- a) To receive update from ENGIE over TRO re parking, notification of meeting with ENGIE and agree any necessary actions

Cllr. Mumby and Cllr. Harness, NELC had met with ENGIE. Cllr. Mumby advised that they had looked at Charles Avenue and had agreed issues were not straight forward and the same with Thornton Court. Decided letter going to residents to consult on issues and asking how the residents would like to tackle it. There are a few alternatives but quite clearly it was a difficult issue. NELC were collecting the waste at Thornton Court at the time of the visit and this highlighted the problems. This will hold up the TRO implementation but things are now moving with ENGIE on this matter and Cllr. Harness will continue to update.

- b) To receive any other highways/footpaths items for information only

Chairman had attended meeting with ENGIE with Waltham PC and Ward Cllrs. over Tollbar issue. Chairman gave update and this was staged approach with the first engagement with PC and Ward Cllrs., then consulting with Academby, then letter to residents it will have an impact on. Holding a public Drop in for Waltham on 24th October and afternoon of 25th October at St Mathews for New Waltham – Chairman had asked to amend times of the drop in session to accommodate people who are at work. ENGIE was hoping to complete tender by end of year with scheme to start at May Bank holiday weekend 2018. There would be no access on A16 during modelling work just a north to south pass through. Alternative traffic route will be by management plan, but leaving bus stops on Louth Road. North to South run controlled by temporary traffic lights. The management plan for was mainly for protection for workers at the site and will last 8 months. Temporary signal controlled crossing will be in place, so that the pupils can cross at school times and Chairman had asked for a box junction for Hawthorne Avenue etc. for access and Chairman has asked them to offset the carbon miles and road building materials to access the site through the Parkway. Mark Scarr from ENGIE has offered to attend NW PC meetings after the engagement period and provide weekly updates we can put on our website and facebook pages.

Ward Cllrs. also invited by Chairman to speak and Cllr. Fenty advised that bus service providers weren't properly considered by NELC during the drawing up of the scheme and the bus blocks out any overtaking and members found it staggering that the bus will not have an inlet for pulling in. ENGIE also hadn't considered where the buses go if they can't go around the roundabout. For the safe crossing of children, personal assistants will be provided during the two main times to assist with crossing during the roadworks. 8 months fairly committed to for the works by NELC but tenders received will be scored by efforts to shorten the programme which might help. Ward Cllrs. also pressing for traffic light improvements at Tesco lights – two lanes to be made will now be looked at as a result of this/

Chairman asked Humberston members who were present if Humberston had considered this issue and Cllr. Hall advised they had and had concerns.

7.40 pm – Cllrs. Harness and Shreeve, NELC, arrived.

Chairman invited Cllr. Harness to speak on road outside of Spar and the three members were attempting to get something done. Communication with Blakemore did not result in any progress, and Cllr. Harness has discovered who the landlord responsible is, and NELC were given this for enforcement, but the road hadn't been registered since 1920. ENGIE/NELC has agreed however to make it safe, although this was not a permanent or effective repair. Cllr. Harness still working on issues.

RESOLVED: That all above matters be noted and Ward Cllrs. thanked for their efforts.

17/86 Planning Matters

The following planning applications were considered:

DM/0881/17/FUL 6 Knightsbridge, New Waltham

Erect single storey extension to rear

No objections

DM/0880/17/FUL 98 Peaks Lane, New Waltham

Erect single storey extension to rear

No objections.

Planning Decisions Notifications from NELC for information only – circulated as received.

To receive any other planning correspondence for information – new consultation on New Local Plan with comments to be agreed for submission – members delegated Chairman to read and submit appropriate comments.

RESOLVED: That all comments as agreed be submitted to NELC and that chairman read and make Appropriate comments on consultation on Local Plan

17/87 Future Dates

Next Meeting Date - Wednesday 1st November 2017 – Methodist Church

Pavilion Management Group – Monday 23rd October 2017 – Methodist Church

ERNLLCA Annual conference – Friday 17th November 2017 – Cllr. Baker to attend and coordinated with clerk to ensure all workshops offered were covered.

RESOLVED: That Clerk and Councillor Baker attend the ERNLLCA Annual conference

ENGIE Public Consultation Event/Day – 25th October 2017 – waiting for timings

Remembrance Day

Sunday 12th November 2017– road closure in place – Marshall to be Mr. Allison. Chairman advised of informal agreement that Peaks Lane will be closed for the two mins of the silence and liaising with NELC that there will be someone there with a stop/go board for the two minutes. Disappointed with the Church – it's a church event and not a PC event but no response has been received from Rev Bowen and so the PC has made all the necessary arrangements. Agreed £50 donation in lieu of payment for the Wreath and Cllr. Raper to organize the wreath.

RESOLVED: That £50 payment for wreath be agreed

17/88 Reports (subject to availability)**Village Hall Committee Meeting – Cllr Dolphin**

Cllr. Dolphin not present but Chairman thanked her for notes she had sent out. It was agreed that it was disappointing that minutes were not kept electronically and so could be more easily circulated.

Pavilion Management Group– Cllr Williams

Chairman circulated Finance report. Revenue coming back in from footballers again and overall balance of £4,700.00 with £970 of that allocated to senior residents party and also white goods to purchase for pavilion. Chairman proposed that we have extra tables and this was agreed. Clerk advised bookings now starting to come in. Noted.

Town and Parish Liaison – Thursday 28th September 2017

Cllr. Welham and Raper had attended. Superintendent Hall gave an update on policing and 4 student officers being put in place. Speeding down Scartho Road had no enforcement but they have been working with N Lincs. Engie main item about recycling and bins. Fortnightly will start on 6th November and letters to be sent out on 19th October. Free recycling boxes and bags to be available – and extra bags will be taken for green bins recycling.

To receive any other reports

Cllr. Breed reported on Merchant Navy day – flag was flown from first Friday in September which was correct and also an email from the local secretary had been received thanking us for displaying the flag. NWPC were the only PC in NE Lincs to fly the flag on this day.

New Waltham in Bloom

Cllr. Breed reported that the article had been in the Grimsby Telegraph and had acknowledged the Parish Council within the article.

17/89 Parish Council Matters

- a) To consider next edition of Newsletter for November 2017 and agree any necessary actions

Closing date is 13th October. Cllr. Raper to provide something for Remembrance Day. All members committed to submit something. Clerk would put together and organize printing ready for beginning of November. Noted.

- b) To consider and agree action on waste left by NCS Scheme Project

Cllr. Breed advised this hadn't yet been cleared and would chase the scheme coordinator to progress. Noted.

- c) To consider and agree details for Christmas tree lighting for 2017 and Carols on the Green

Cllr. Breed would organize lights to go on for first Saturday in December – 2nd December – which would fit in with Church's Christmas Fair. PC was assuming that the Vicar would be having carols on the green and it was agreed that if so, then the PC would pay for the mince pies as usual.

RESOLVED: That the PC pay for the mince pies for Carols on the Green if being held this year

- d) To receive update on progress on allotment tenancy revisions and agree any necessary actions

Chairman opened this item by asking for it to go on record that the PC is NOT anti-allotment and did not wish the site to close but in fact would like to find a site to increase the number of allotments in the village. Cllr. Breen welcomed this statement before leaving the room due to his DPI and taking no part in the item.

Agreed that the existing tenancy agreement be reviewed and Clerk and Cllr. Mumby would meet prior to November meeting and present suggested agreement which would then be sent to the Allotment Holders Association for review before being officially considered for adoption by the Parish Council. One item which was agreed is that there should be no bonfires at all on the allotment and that any waste should be composted and/or going to local Council sites but NOT being burnt on the allotment site. This was agreed and would form part of any new tenancy agreement.

RESOLVED: That Clerk and Cllr. Mumby meet to draw up proposed new tenancy agreement and that the

Parish Council will not allow any burning on the allotment site and this should be built into Any new tenancy agreement for 2018.

17/90 Priors Green and Environmental Matters

- a) To receive report on Village Green maintenance, response from NELC and agree any necessary actions

This matter now deferred until further notice.

RESOLVED: That this matter be deferred until further notice.

- b) To receive update on street cleansing rounds/accessibility/health and safety issues and agree any further necessary actions

Discussed litter picking round and Cllr. Breed advised that he has provided information regarding PPE with the litter picker now having to wear high viz including high viz trousers. Chairman and Vice-Chairman would now organize a mobile phone for operative as agreed at previous meeting. Noted.

- c) To receive update on pruning of Enfield Avenue beds and agree any actions

Gardening contract was grass cutting only and beds do need some sharp pruning. Mr. Allison had advised it would cost £250 to do and this was agreed.

RESOLVED: That Mr. Allison be asked to carry out the pruning works at cost of no more than £250.00.

17/91 New Waltham Community Pavilion

- a) To receive update on extension Pavilion including payments and agree any outstanding necessary actions

Building still on schedule with roof trusses up and roof covering starting next week and windows and doors in week after. Site meeting with builder and electrician and agree cables for CCTV etc. Storage cupboards being built with spare blocks and plastered which gives really good storage. On plan for progress and next stage payment will be due so agreed that the balance of the loan be drawn down by the clerk.

RESOLVED: That the balance of the loan agreed from the PWLB be drawn down to cover building works

- b) To receive progress report on the appointment of a part time caretaker

Person appointed after interview held with Cllrs. Williams, Dolphin and Barber. Will start on 13th November and commence with 6 hours a week. Agreed that if any event is a Parish Council event, then members will service the function and not the Caretaker.

RESOLVED: That the Parish Council notes that a Caretaker is now in place for the Pavilion

To receive update on Opening Event and agree any necessary actions

Good uptake on opening event. Tesco will provide wine on sale or return and loan us the glasses and this was agreed within the budget already allocated. Noted.

16/92 Finance

- a) To approve accounts for payment as per payment schedule circulated

Payments as per list circulated, approved to be made.

RESOLVED: That payments be made as per list circulated.

- b) To receive Annual Return back from external auditors and agree any necessary actions

Annual Return received back and comments noted. No further outstanding actions required as a result of the Audit and members agreed the Audit was now formally closed for fy 16/17.

RESOLVED: That the audit for fy 16/17 now be officially closed.

16/93 Any Other Business

To receive items for information only

Raised by member that In March 2016 we made a grant of £500 for a notice board to the Church and they still haven't progressed this or given a date when it will be done. Noted.

16/94 Exclusion of Press and Public

RESOLVED: exemption of press and public under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

16/95 Payroll Information

a) To approve payment of salaries as per salary schedule circulated.

All Salaries, as per list circulated, approved to be made.

RESOLVED: That all salaries be approved to be paid.

Chairman closed the meeting at 8.35 pm.

Signed:

Date: