

MINUTES OF A MEETING OF NEW WALTHAM PARISH COUNCIL AT THE METHODIST CHURCH, ANNINGSOON LANE, NEW WALTHAM ON WEDNESDAY 1st NOVEMBER 2017 AT 7.00 PM

Present: Cllr. Barber (in the Chair)
Cllr. Mumby, Raper, Baker, Dolphin, Breed, Baxter, Welham and Dolphin

Apologies: Cllrs. Williams, Simpson.

In Attendance: Cllrs. Shreeve and Harness, NELC Ward Cllrs.
Mr. Philip Bond, Chairman of Governors, Toll Bar MAT

There were no others present.

17/96 Acceptance of Apologies

Cllr. Williams (work), Cllr. Simpson (holidays), Cllr. Dolphin (illness) received and accepted.
Cllr. Fenty as Ward Cllr had also sent apologies

RESOLVED: That apologies be accepted.

17/97 Declarations of Interest – Code of Conduct 2012

Cllr. Breed, Cllr. Dolphin had DPI in allotments matters due to allotment tenancies.
Cllr. Baker declared personal interest in Tollbar issues due to residency.

17/98 Minutes of Meetings

To approve the minutes of the Parish Council meetings held in October 2017:

Amendment to note that a separate funding application was submitted for palisade fencing agreed.
With that amendment – minutes approved as a true record and signed by the Chairman.

RESOLVED: That minutes with amendment be accepted as a true record

Public Session

Mr. Bond – Chairman of Tollbar MAT Board present regarding Toll Bar roundabout. Discussed background and engagement in process with NELC. Advised that public meeting had been called on 3rd November 2017 at 6.30 pm and hoping to get representation from NELC.

17/99 Police/Community Report

To receive a report from the Police

Written report received and noted. No police presence.

17/100 Highways/Footpaths

- a) To receive any update from ENGIE over TRO re parking, notification of meeting with ENGIE and agree any necessary actions

Waiting for consultation with residents at two location to take place before any further progress or action can be made. Noted.

- b) To receive any other highways/footpaths items for information only

None.

17/101 Planning Matters

The following planning applications were considered:

DM/0998/17/FUL 24 Peaks Lane, New Waltham

**Removal of condition 2 (plans attached to DM/0595/17/FUL for erection of two dwellings
With associated landscaping and amended plans etc.....**

Reiterate the Parish Council's previous objections.

RESOLVED: That comments as agreed be submitted to NELC.

Planning Decisions Notifications from NELC for information only – circulated as received.

To receive any other planning correspondence for information – non received.

17/102 Future Dates

Next Meeting Date - Wednesday 6th December 2017 – to be held at Community Hall and Pavilion.

Pavilion Management Group – Monday 20th November 2017 – to be held at Community Hall and Pavilion

ERNLLCA Annual conference – Friday 17th November 2017 – Clerk and Cllr. Baker to attend.

Remembrance Day – Sunday 12th November 2017 and to agree all necessary arrangements:

Arrangements as usual – Cllr. Breed to leave the keys with Vice-Chair and Mr. Allison doing marshals duties once again. Noted.

17/103 Reports (subject to availability)

Village Hall Committee Meeting – Cllr Dolphin

Cllr. Dolphin reported on Interesting meeting. Repairs and services carried out and seeking advice for hot water heaters etc. £8k in bank and Charity Commission issues sorted out. Cllr. Dolphin asked for representations she made at meetings to be included in the meeting notes but this had not occurred so far. Noted.

ENGIE Public Consultation Event/Day – 25th October 2017

Several members and the Clerk had attended and a good number of residents had also attended.

Pavilion Management Group– Cllr Williams

All members had seen the minutes.

To receive any other reports

None.

17/104 Parish Council Matters

a) To receive update on Newsletter for November 2017 and agree any necessary actions

Newsletter discussed and agreed that it only be produced twice a year and still distributed via the shops – agreed one Summer edition and one Christmas edition in order to promote events etc.

RESOLVED: That the Newsletter be produced for two editions for 2018 – one in Summer and one for Christmas and still to be distributed via the three retail outlets as at present

b) To consider and agree action on waste left by NCS Scheme Project

Cllr. Breed advised waste had now been cleared. Noted.

- c) To consider and agree details for Christmas tree lighting for 2017 and Carols on the Green

Carols on the green – not arranged by the PC and the PC just paying for mince pies. Organist is going to play carols and Councillor Breed will organize lights to be put on by Friday 1st December. Church have Christmas fair on 2nd December also. Noted.

- d) To receive update on progress on allotment tenancy revisions and agree any necessary actions

Cllrs. Breed and Dolphin left the room due to their declared DPI's and took no part in discussion or debate. Cllr. Mumby had visited the allotment site and bonfires were again discussed as Allotment Tenants had asked for one to be allowed in November each year - the Clerk reminded members that a decision had already been made about bonfires and the decision not to allow any was adhered to. Some health and safety issues on the site were noted eg sinking paths and greenhouse with broken glass. Clerk and Cllr. Mumby would now progress by sending the proposed agreement, which was endorsed by members, to the Allotment Holders Association and undertaking consultation with it before finalizing a final agreement to be used for 2018.

RESOLVED: That the proposed agreement be endorsed by the PC and forwarded to the Allotment Holders Association for consideration and comment.

17/105 Priors Green and Environmental Matters

- a) To receive update on street cleansing rounds/accessibility/health and safety issues and agree any further necessary actions

PPE has been issued to Litter Picker and he is aware it has to be worn. Importance of making sure he sticks to his round and can only go where there is a path etc. was stressed and Cllr. Breed said that he was aware of this also. Mobile phone outstanding still but Chairman was progressing. Noted.

- b) To receive update on pruning of Enfield Avenue beds and agree any actions

This work had now been done. Noted.

17/106 New Waltham Community Pavilion

- a) To receive update on extension Pavilion including payments and agree any outstanding necessary actions

Heating was on, lights all on and up to date on payments although invoice was expected for the following week. Agreed to purchase a new Casio Till for £80.00 as previous one not working properly. Storage cupboards being finished and code number handle for security with key safe in one cupboard etc. Whiteboards will be put on reverse side of door for communication/issues to be noted. Blinds being fitted to match the walls and shutters being installed on 10th November. New access door would be fitted on 17th November and facility would be ready for the Christmas Fair on the 18th. Accruals of £5.00 for each hour being ring fenced out of the hall hirings. Football income had been £327 in October. Kitchen had been finished also and new internal doors. Caretaker in place and would be employed from 13th November to allow him to assist with final setting up etc. Cllr. Barber gave out financial report and Clerk advised there would be monies to come to the PMG account from hirers who had already paid direct to the PC main account.

- b) Pavilion Official Opening Event – Friday 24th November 2017 (by invitation only)

Event time 6.30 for 7.00 pm and strictly by invitation only.

c) Pavilion Public Open Afternoon – Saturday 25th November 2017

Session from 10.00 am to 3.00 pm – Chair, Vice-Chair and Clerk would be present and all members welcome.

d) Seniors Party – Sunday 26th November 2017

Still some tickets available and all details had been put in place. Final numbers would be around 60.

16/107 Finance

a) To approve accounts for payment as per payment schedule circulated

Approved as per list circulated.

RESOLVED: That payments be made as per schedule circulated

16/108 Any Other Business

To receive items for information only

Cllr. Baker discussed Toll Bar roundabout issues.

16/109 Exclusion of Press and Public

RESOLVED : exemption of press and public under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

16/110 Payroll Information

a) To approve payment of salaries as per salary schedule circulated.

Salaries approved for payment as per schedule circulated.

RESOLVED: That salaries be paid as agreed.

The Chairman closed the meeting at 8.40 pm.