

MINUTES OF A MEETING OF NEW WALTHAM PARISH COUNCIL HELD AT NEW WALTHAM COMMUNITY PAVILION, ST CLEMENTS WAY ON WEDNESDAY 1st MARCH 2017 AT 7.00PM

Present: Cllr. Williams (Chairman)
Cllrs. Barber, Simpson, Johnson, Welham, Baker, Raper, Mumby and Baxter.

Apologies: Cllrs. Breed (for lateness) and Dolphin

In Attendance: PCSO K Burrows

There were 2 members of the public present.

16/154 Acceptance of Apologies

Received from Cllr. Breed due to a meeting, although may arrive later in meeting and Cllr. Dolphin due to work commitment of school trip – received and accepted.

The three Ward Cllrs had also sent apologies due to meeting being held at NELC.

RESOLVED: That apologies be received and accepted

16/155 Declarations of Interest – Code of Conduct 2012

None made.

16/156 Minutes of Meetings

To approve the minutes of the meetings held in February 2017 – Main Council meeting, Environment Committee and Pavilion Management Group Meeting

Main Council minutes from February approved and signed by Chairman.

Committee minutes from both committees moved to April meeting as meetings only held two days before this Council meeting.

RESOLVED: That minutes of February 2017 meeting be approved as a true record and that the Two Committee minutes be presented at the April 2017 meeting.

Public Session

Two residents present and just sitting in to observe.

16/157 Police/Community Reports

To receive a report from the Police

PCSO Burrows reported on few issues with youths and she confirmed that she is now getting into schools to introduce herself. New PCSO's are being recruited in different local areas but this would allow her to spend more time in her own area and not be called away. Chairman thanked her for her good works and confirmed the Parish Council's support of her work.

Cllr. Baxter arrived at this point.

To receive a report from the Young People's Drop In

Numbers steady and maintaining consistency. Chairman has sent a copy of the drawings for the Pavilion to keep the Group formally included in all the developments for the Pavilion. Noted.

161/58 Highways/Footpaths/Traffic issuesa) To receive any report from the Clerk for information only

Clerk had held meeting with Debbie Swatman, Traffic Team Manager, ENGIE. Restrictions due to review and Thornton Court and Charles Avenue should be included in the exclusion/exemption. Clerk to update when review of Order was taking place.

Cllr. Breed arrived at this point.

b) To receive and consider further information re Toll Bar Roundabout and agree any actions

Cllr. Baxter had attended Scrutiny meeting with regard to Tollbar. Cabinet had agreed to go with preferred option from Officers and the decision once made cannot be referred back to full Council due to protocol of Cabinet system. Chairman proposed that the Parish Council writes to Chris Grayling, Secretary of State for Transport and also ask for support from Martin Vickers and Melanie Onn.

RESOLVED: That the Parish Council writes to the Secretary of State for Transport, Chris Grayling, Along with the two local MP's, advising of lack of proper wide-spread consultation and asking For assistance.

16/159 Planning Matters

The following planning applications were considered:

None received to date of meeting.

Planning Decisions Notifications from NELC for information only – already circulated.

To receive any other planning correspondence for information – none.

16/160 Future Dates

Next Meeting Date – Wednesday 5th April 2017

Committee Night for March – Monday 27th March 2017

Meeting with NELC re grounds maintenance – Thursday 2nd March 2017 – Clerk and Cllr. Welham

National Spring Clean Day – 4th March 2017

Village Day Meeting – 20th March 2017

Town and Parish Liaison – Thursday 16th March 2017

Commonwealth Day – Monday 13th March 2017 - 10.00 am – Cllr. Breed to make necessary arrangements.

16/161 Reports (subject to availability)**Village Hall Committee Meeting**

Cllr. Baker had attended and AGM had been held. They advised it had been advertised within the village hall. They had been satisfied with the service from the Street Cleaner and it had been a productive year for bookings. Committee had been re-elected on bloc. Chairman complained that constitution for village hall advised all Committee Members had to be approached regarding notification of the AGM.

Agreed that the PC writes to the Village Hall Committee with the PC's disgust that the AGM wasn't formally notified and that the Parish Council who are the trustees for the Hall were not informed. Also agreed to copy to Charity's Commission advising of breach of rules and regulations.

RESOLVED: That the Parish Council write in complaint to Village Hall Management Committee over the AGM notification and that issue be highlighted to Charity's Commission also

Environment Report

Boxes and bat boxes etc. have been ordered. Notice board ongoing. Seats agreed would be suitably made from felled trees and quotations to be obtained.

Village signs to be erected on 13th March 2017.

Naming of Priors Green – Chairman asked for suggestions based on Environment Committee discussions – Priors Green Wildlife and Nature Area seemed to be favourable.

To receive any other reports

None received.

16/161 **New Waltham Community Pavilion**

a) To receive a report on Pavilion Management for the month from Chairman

New Waltham Community Hall and Pavilion to be new name for the building and that allows the retention of the brown tourist signs. Application validated and decision due by 17th April 2017. Met with Bowlers and told them they have to pick up all of the costs for maintenance of the Bowling Green. NELC are to cut the big field and the PC then has responsibility for Bowling Green maintenance. Clerk to obtain prices from Mr. Simpson for maintenance. Football going well and care boot sales to be held on 22nd April Clerk asked to contact Mrs. Goodhand at the Church to see if the May and June PC meetings could be held there if building works are underway.

RESOLVED: **Clerk to contact Church to see if it could be used as alternative meeting venue if required Whilst building works take place at the Pavilion**

b) To receive update on forthcoming Pavilion events

Covered in Item (a)

16/162 **Parish Council Matters**

a) Village Signs project – to note date for installation and agree any actions

13th March erection day – GW to visit and agree final artwork on the sign for confirmation. When completed, PR event to be organized. Noted.

b) To receive update on any Priors Green matters and agree any actions including the purchase of nesting boxes and an information board for Priors Green

Boxes ordered and Cllr. Barber working on notice/information board. Noted.

c) To receive an update on the 2017 Village Day and agree any necessary actions

24th June 2017 to be held at the Pavilion. Fun Fair hopefully will be present and details being discussed. Noted.

d) To consider youth engagement within the Village and agree any necessary actions

Chairman advised that the PC needed members to consider ideas – Cllr. Barber said to have a youth police surgery with PSCO Burrows to strengthen the ties with young people in the village. Members asked to feed back any ideas through Chair/Vice-Chair.

RESOLVED: **That members consider ideas for engagement with the young people in the village**

e) To consider project for 2017 NCS scheme and agree any actions

Cllr. Simpson requested ideas for the current year's NCS scheme. Agreed nothing at the Pavilion due to expansion project. Possible ideas were litter picking and shrub thinning by BMX Track, planting around Enfield with perhaps herbs down the track to the school to add interest. Clerk to keep on Agenda for April also.

RESOLVED: **That members think of possible projects for an NCS scheme this year**

16/163 New Waltham Village Newsletter

To note next edition for May 2017 and agree any necessary actions

Chairman advised that he thought the content was poor for the last edition, with the Clerk providing nearly all the articles and information. Chairman urged all members to submit articles etc.
Next edition is May 2017. Closing date 14th April 2017.

16/164 Finance

a) To approve accounts for payment as per payment schedule circulated

All payments as per list circulated approved to be made.

RESOLVED: That all payments be made as per list circulated

16/165 Any Other Business

To receive items for information only

Bus shelter untidy with timetables covered in mud – Clerk had already reported. Possible defibrillator discussed and also more notice boards within the village.

16/166 Exclusion of Press and Public

To consider exemption of press and public under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

16/167 Payroll Information

a) To approve payment of salaries as per salary schedule

All salaries approved to be paid.

RESOLVED: That all salaries be approved to be paid as per schedule circulated

Chairman closed the meeting at 8.35 pm.

Signed:

Date: