

NEW WALTHAM PARISH COUNCIL

CLERK TO THE COUNCIL: KATHY PEERS
WOODBERRY LODGE, 11 NICHOLSON ROAD, HEALING DN41 7RT: (07340) 207884
E-mail: clerk@newwalthamparishcouncil.com

COUNCILLORS – YOU ARE SUMMONED TO A MEETING OF NEW WALTHAM PARISH COUNCIL AT NEW WALTHAM COMMUNITY PAVILION, PAVILION WAY, NEW WALTHAM ON WEDNESDAY 7TH JUNE 2017 AT 7.00 PM

KJ Peers

Clerk – 31.05.17

A G E N D A

Members of the public and press are welcome to attend. The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained in the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

A G E N D A

17/36 Acceptance of Apologies

17/37 **Declarations of Interest** – Code of Conduct 2012

- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- (b) To note dispensations given to any member of the council in respect of the agenda items listed below.

17/38 **Minutes of Meetings**

To approve the minutes of the Parish Council meetings held in mAY 2017:

Main Council meeting, Annual Parish meeting and Pavilion Management Group

Public Session

17/39 **Police/Community Reports**

To receive a report from the Police

To receive a report from the Young People's Drop In

17/40 **Highways/Footpaths**

- a) To receive update from ENGIE over TRO re parking and agree any necessary actions
- b) To consider the issue of speeding cars on the Greenlands Estate and agree any action
- c) To receive any other highways/footpaths items for information only

17/41 **Planning Matters**

To consider the following planning applications:

over...

DM/0494/17/FULA 39 Mellor Way, New Waltham
Erect single storey extension to rear

DM/0497/17/FULA 43 Peterson Drive, New Waltham
Erect single storey extension to the rear

DM/0398/17/FUL 2 Whimbrel Way, New Waltham
Demolish existing detached garage, erect two storey extension to side to provide
Garage and ensembles at first floor and extend existing driveway

Planning Decisions Notifications from NELC for information only – if any
To receive any other planning correspondence for information

17/42

Future Dates

Next Meeting Date - Wednesday 5th July 2017
Pavilion Management Group – Monday 19th June 2017
Office Closure – 26th to 30th June 2017 inclusive

17/43

Reports (subject to availability)

Village Hall Committee Meeting – Cllr Johnson
Pavilion Management Group– Cllr Williams
To receive any other reports

17/44

Parish Council Matters

- a) To receive update on new village signs and agree necessary actions
- b) To receive update on latest edition of Newsletter
- c) To receive progress report on provision of dedicated Parish Council email addresses and agree any necessary actions
- e) To consider street cleaning schedules and agree final versions
- f) To receive update on lone working risk assessments and method statements and agree any necessary actions and policies
- g) To receive and consider a request from the Seafarers Association and agree any action

17/45

Priors Green and Environmental Matters

- a) To receive update/consider the following items and agree any necessary actions:
 - Installation of bird/bat/insect boxes
 - Benches provision
 - Notice Board
 - Directional signs
 - Installation of stile
 - Management
- b) To consider and discuss Village Green and agree any necessary actions

New Waltham June 2017 agenda continued.....

17/46

New Waltham Community Pavilion

- a) To receive update on extension Pavilion, including confirmation of borrowing approval, report from site visit held with contractor on 01.06.17 and agree any necessary actions
- b) To receive update on car parking issues and relocation of barrier at car park and agree any necessary actions
- c) To consider and discuss 10th Anniversary Village Day and agree any necessary actions
- d) To receive update on Picnic at the Pavilion Event and agree any necessary actions

16/47

Finance

- a) To approve accounts for payment as per payment schedule circulated
- b) To receive internal audit report and agree any necessary actions
- c) To consider and complete governance section of Annual Return, agree signing of Annual Return and submission to external auditors as required
- d) To note the dates set for public rights of inspection for external audit process

16/48

Any Other Business

To receive items for information only

16/49

Exclusion of Press and Public

To consider exemption of press and public under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

16/50

Payroll Information

- a) To approve payment of salaries as per salary schedule circulated.

Kjp/31.05.17