

MINUTES OF A MEETING OF NEW WALTHAM PARISH COUNCIL AT ST MATHEWS CHURCH, PEAKS LANE, NEW WALTHAM ON WEDNESDAY 5th JULY 2017 AT 7.00 PM

Present: Cllr. Williams (Chairman)
Cllrs. Barber, Welham, Dolphin, Thompson, Simpson, Breed, Baxter, Mumby, Raper and Baker

Apologies: None

In Attendance: Cllr. Shreeve, NELC Ward Cllr.

17/51 Acceptance of Apologies

None received – all present.

Received from NELC Ward Cllrs. Fenty and Harness and also from Police.

17/52 Declarations of Interest – Code of Conduct 2012

None made.

17/53 Minutes of Meetings

To approve the minutes of the Parish Council meetings held in June 2017:

Minutes as circulated of Main Council meeting for June and Pavilion Management Group all approved as true record of meetings and signed by the Chairman.

RESOLVED: That minutes be accepted as true record of the meetings.

Public Session

No public present.

17/54 Police/Community Report

To receive a report from the Police

Written report received and circulated. Chairman read out at meeting. Invite PC Dave Cave as well to next meeting agreed. Noted.

To receive a report from the Young People's Drop In

Chairman reported that numbers are steady and good but problems are occurring with anti social behavior. BMX club also getting problems of disruption. Discussion with Police and evidence show that youths are coming from outside of New Waltham. Agreed that Drop In be suspended for the Summer with immediate effect and restarted when agreed by members. Staff still had to be paid as this was a PC decision to close and this was also agreed. A charge of 50 p also agreed for non-resident young people wishing to access the Drop In and they would also have to be signed in by a resident young person when Drop In restarted.

RESOLVED: That Drop In be suspended from Thursday 6th July until after Summer break and restart date To be agreed by members and that staff continue to be paid whilst summer break takes Place. Also agreed that new payment of 50 p for non-residents attending Drop in and Requirement to be signed in by resident.

17/55 Highways/Footpaths

a) To receive update from ENGIE over TRO re parking and agree any necessary actions

Clerk to chase NELC again for a date and Chairman would also be contacting Chief Executive to push for progress. Cllr. Raper asked for Rutland Drive to be considered. Noted.

- b) To receive updates from NELC on issues passed for investigation/action and agree any necessary actions

Clerk meeting with NELC and would chase up directional signs for pavilion and speed limit request for Greenlands estate. Noted.

- c) To receive any other highways/footpaths items for information only

Chairman read out email from resident about parking and noted and Clerk to respond.

17/56 **Planning Matter**

The following planning applications were considered:

DM/0314/17/FUL 28 Enfield Avenue, New Waltham

Remove existing utility and erect two storey extension to rear and extension to side To create dormer (amended plans)

No objections.

DM/0516/17/REM Toll Bar Farm, Louth Road, New Waltham

Reserved matters application for layout, scale and appearance following DM/1136/16/OUT (outline application to erect one detached dwelling with access to be considered) to erect One dwelling with integral garage

No objections

DM/0503/17/FUL Toll Bar Farm, Louth Road, New Waltham

Variation of condition 9 (approved plans) as granted on DM/0847/16/FUL (erection of 3 detached dwellings.....) for revision to house design, minor external alterations, Amendments to size, appearance and layout of garages for Plots 1 and 2 and detached Sun room for Plot 2 – Plot 3 to remain unchanged.

No objections.

Planning Decisions Notifications from NELC for information only – circulated as received.

To receive any other planning correspondence for information – none received.

RESOLVED: That comments as agreed be submitted to NELC

17/57 **Future Dates**

Next Meeting Date - Wednesday 2nd August 2017 – Clerk to check to ensure quorate.

Pavilion Management Group – Monday 24th July 2017

Office Closure – 21st to 25th August inclusive

Town and Parish Liaison – Thursday 6th July 2017

ERNLLCA District Meeting – Thursday 20th July 2017

17/58 **Reports (subject to availability)**

Village Hall Committee Meeting – Cllr Johnson

Cllr. Dolphin volunteered to sit on committee and this was agreed unanimously. Clerk to inform Mrs. Matthews. No report from former Cllr. Johnson.

RESOLVED: That Cllr. Dolphin be appointed to sit on New Waltham Village Hall Committee as the Parish Council representative

Pavilion Management Group– Cllr Williams

GW handed out accounts for Pavilion. Proceeds from Village Day of £250.00 – initial proceeds of £970.00. Car boot last week down due to weather but still getting enquiries for car boots. Poster produced for new pavilion facility and this would now be advertised. PMG met informally to discuss funding and are going to resubmit the bid at the weekend - aim is to get money together to put play equipment/exercise equipment for seniors etc. Noted.

To receive any other reports

None.

17/59

Parish Council Matters

a) To receive update on new village signs and agree necessary actions

Now completed and in place, and Signs Express will add the missing plaques. Clerk to ask PC gardening contractor to trim back trees etc. overhanging signs and invoice the PC.

RESOLVED: That the PC gardening contractor trim back any overhanging branches as agreed.

b) To receive update on latest edition of Newsletter and consider increased print run

Members reminded/requested to submit articles if possible. Agreed another 100 copies to be printed.

RESOLVED: That an extra 100 copies be printed for circulation via the shops.

c) To receive progress report on provision of dedicated Parish Council email addresses and agree any necessary actions

Remaining Council members who have not yet set up emails to contact Mariner Computers. Noted.

f) To receive update on lone working risk assessments and method statements and agree any necessary actions and policies

Lone working advice downloaded by Clerk from HSE and Clerk to produce policy for use by the PC. Noted.

g) To receive update on Red Ensign order and ID badges and agree any outstanding necessary actions

Flag now received. To be advertised in Newsletter and Cllr. Breed to organize and invite attendees. Flag to be raised at 10.0 am on 1st September 2017. Noted.

h) To finalise projects for NCS scheme for village

Projects agreed as litter picking on bowl next to BMX Track, pathway down the Railway line, Village Green clearing rubble from round the posts. Team can use the changing rooms at the Pavilion. Cllr. Simpson to provide lunch. Scheduled for second week in August. Noted.

i) To consider the lack of response from NWWH Management Committee regarding their 2017 AGM

Members agreed and noted again that AGM was not advertised properly and it did not allow proper representation. Discussed moving community board and next year will consider a new notice board perhaps by Enfield Avenue. Noted.

k) To consider motion that ERNLLCA put forward a revision of policing area's

ERNLLCA AGM agreed to put forward a motion "that Humberston Police revisit their current beat areas and realign these with Parish and Ward boundaries" eg Haverstoe area, should be Humberston and New Waltham and Cleethorpes separately, not all in one area. Cllr. Baker confirmed he would attend AGM to support.

RESOLVED: That New Waltham Parish Council put forward the resolution to the ERNLLCA AGM as agreed

17/60 Priors Green and Environmental Matters

a) To receive update/consider the following items and agree any necessary actions:

- Installation of bird/bat/insect boxes – July 2017 date agreed.
- Benches provision; Notice Board; Directional signs

19th July appointment with school and Alexander Hubbard Ltd. To install bat and bird boxes.

Chairman and Clerk to chase log benches for progress.

b) To receive report on Village Green maintenance, response from NELC and agree any necessary actions

Clerk to progress response with NELC and report back.

c) To consider taking advice from English Nature or the Campaign for Rural England regarding habit management

Clerk to contact Natural England for some advice and to investigate any stewardship/management schemes which may be appropriate.

RESOLVED: Clerk to progress any possible schemes with Natural England

17/61 New Waltham Community Pavilion

a) To receive update on extension Pavilion including drawdown of funding and agree any outstanding necessary actions

Build delayed by about a week. Sorted out steel and waiting for NELC for building regs. Anomaly on weight bearing walls. Skip coming on Friday to get rid of kitchen etc. and contents not required - Chairman asked for help for Sunday morning. Build starts on 17th. JCB on site that week to take away soil. 23rd October is the finish date at the present time. Price for kitchen accepted from building contractor and falls within the budget. Bricks ordered and reusing shutters. Loan funding went into the bank account that day, with interest fixed for 2.6% for next 25 years. All noted.

b) To receive and approve signing of Lease from NELC

Approved the signing of the lease from NELC.

RESOLVED: That the lease be signed and returned to NELC.

c) To receive update on barrier relocation for information only

Local resident now the keyholder. Now relocated and locked from dusk to dawn. Start from 1st August. Locking post will get yellow and black tape around it. Put in Newsletter. All noted.

d) To consider the appointment of a part time caretaker

Advertise to start in October based on 6/8 hours and national living wage rates. To go in Newsletter and also on website.

RESOLVED: That job vacancy advert for Caretaker be advertised as agreed.

17/62 Finance

a) To approve accounts for payment as per payment schedule circulated

All accounts as circulated, approved for payment.

RESOLVED: that all accounts be approved for payment

16/63 Any Other Business

To receive items for information only

Chairman said Village Day was an outstanding success. Fair drew people in. Traffic management was biggest problem. Comment was made during the disco that August bank holiday should have similar family disco and members would consider.

16/64 Exclusion of Press and Public

RESOLVED: exemption of press and public under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

16/65 Payroll Information

a) To approve payment of salaries as per salary schedule circulated.

All salary payments approved as per schedule circulated.

RESOLVED: That all salary payments be approved to be made.

The Chairman closed the meeting at 8.45 pm.

Signed: Date: