

MINUTES OF A MEETING OF NEW WALTHAM PARISH COUNCIL HELD AT NEW WALTHAM COMMUNITY PAVILION, ST CLEMENTS WAY ON MONDAY 11TH JULY 2016 AT 7.00PM

Present: Cllr. Williams (Chairman)
Cllrs. Barber, Dolphin, Baker, Breed, Mumby, Welham, Raper and Simpson

Apologies: Cllr. Thompson

In Attendance: PCSO Robert Dove, Humberside Police

There were no others present.

16/38 Acceptance of Apologies

Received from Cllr. Thompson due to attendance at church function – accepted.

RESOLVED: That apologies be received and accepted

16/39 Declarations of Interest – Code of Conduct 2012

DPI's standing on allotment matters as declared. No others made.

16/40 Minutes of Meetings

To approve the minutes of the Parish Council and any Committee meetings held in June 2016

Small addition which was made on the original and signed by the Chairman and then minutes were approved as true record and signed by the Chairman.

RESOLVED: That minutes with minor additional be approved as true record of the meeting

Public Session

No public present.

16/41 Police/Community Report

To receive a report from the Police and to consider any necessary actions

PSCO Dove present. CCTV request re Farmhouse Mews area and instead of possible gating order previously discussed, it was agreed to obtain prices for extra CCTV camera coverage and report back to next meeting.

PSCO Sutton was visiting victims of crime and organizing shed alarms as required and will also be in attendance at Fun Day on same issue.

RESOLVED: That quotation for extra camera provision be obtained

To receive a report from the Young People's Drop In & Community Football Scheme

Chairman advised that drop in numbers averaged around 20 apart from on bad weather days. He receives a regular report and it was agreed that Hayley, in charge of the Centre, does exception work. Noted that next year a service level agreement will be given to bowling group to ensure no misunderstanding over dates etc. Noted.

16/42 Highways/Footpaths/Traffic issues

a) To receive any report from the Clerk for information only

Clerk updated all members on any correspondence/enquiries received re highways matters. Chairman advised on streetworks taking place with traffic light controls. Verge parking still taking place and Clerk asked to search for list of exempt streets and confirm via Newsletter future edition. Noted.

16/43 Planning Matters

The following planning applications were considered:

DM/0554/16/FUL 35 Station Avenue, New Waltham**Retrospective application to erect single storey summer house in rear garden**

Objections – due to its retrospective nature and its impact upon neighbouring properties as its too high

Planning Decisions Notifications from NELC for information only – already circulated electronically when received.

To receive any other planning correspondence for information – Clerk advised that Cyden Homes had responded to request from the Parish Council about S106 funding and leisure provision. They advised they would view any such matter favourably and Clerk was asked to respond and advise future meeting should be arranged.

RESOLVED: That planning observations be sent in to NELC on application as agreed that that Cyden Homes be responded to with view to future meeting

16/44 Future Dates

Next Meeting Date - Wednesday 3rd August 2016

Pavilion Management Group – Monday 8th August 2016

Environment Committee – Monday 18th July 2016 at 7.30 pm

Communications & Newsletter Committee – Monday 18th July 2016 – 8.30 pm

Personnel Committee meeting – Monday 18th July 2016 at 8.50 pm.

Town & Parish Council Liaison Committee – Thursday 28th July 2016

ERNLLCA North East Lincolnshire District Committee - 21st July 2016

16/45 Reports (subject to availability)

Village Day – Saturday 9th July 2016

Went very well and enjoyed by all in spite of some rain. Would now revert to usual date of first Saturday in July. Chairman thanked all those involved.

Village Hall Committee Meeting – Cllr Baker

Nothing to report. Car park attendant to be provided on election days.

Environment committee – Cllr. Breed

Not to be held until 18th July 2016.

To receive any other reports

Cllrs. Breed, Barber and Welham went to member training offered by NELC on Thursday 7th July. Cllrs. Harness and Shreeve in attendance as Ward Cllrs. Members found some advice confusing from current Monitoring officer.

16/46 New Waltham Community Pavilion

- a) To receive an update from meeting held with NELC on future of pavilion management and possible expansion of the pavilion building and agree any necessary actions

Clerk had held brief informal meeting with NELC on Thursday 23rd June 2016. NELC happy in principle for the Parish Council to extend/expand the provision/space at the Pavilion and this could be enabled via a long-term lease to fit around any funding requirements the PC might have. Chairman advised public consultation would

now be undertaken. Clerk to check whether funding available via the Public Works Loan Board can be used on projects where the PC is not the actual owner and then report back.

RESOLVED: That the Parish Council proceeds with project to expand the Pavilion building by carrying Out public consultation via website, Newsletter for August and Pavilion event and that the Clerk obtains further information relating to project

b) To receive a report on Pavilion Management for the month from Chairman

Cllr. Williams presented accounts to all members for PMG. Cllr. Breed reported reasonably quiet period and bowling club and singing group appeared to be progressing well. Few repair jobs to be carried out. Noted.

c) To receive correspondence from Bowling Club in response to letter sent by the Parish Council and to agree any necessary actions

Response received and members agreed to simply acknowledge response.

RESOLVED: That the response from the Bowling Club be acknowledged.

d) To receive update on Picnic at the Pavilion

To be held on 7th August – Chairman will be away and Cllr. Breed back on the day before but other members were happy to help out. Open Day had received budget allocation of £1k but only £360 was spent and so it was agreed that the remaining £640 left from budget allocation be used for Open/Family Fun Day.

RESOLVED: That budget allocation remaining from Village Day be used for Open Day/Family fun Day

16/47 Parish Council Matters

a) To receive update on CCTV installation and agree any further necessary actions

All now done and CCTV is back up and running. Chairman to organize to get the signs up. Clerk will obtain quotation for extra camera as per item in police report for this meeting.

b) Village Signs project:

to receive confirmation of appointment of design/planning consultant and;

to receive and consider quotations for provision and erection of signs and agree action

By Design chosen to be official design consultant at cost of £500. Agreed Signs Express be used to manufacture signs as their quotation included the artwork installation also. Clerk to organize and report back.

RESOLVED: That By Design be used to take planning application through to permission and that Signs Express be used to manufacture and erect signs – both as per quotations received.

Chairman also reported that presentation had taken place to the young people who had won the Design Competition and an article would be placed in the next Newsletter. Noted.

c) To consider the erection of a stile or kissing gate in the North East corner of Priors Green and agree any necessary action

Agreed that stile would be good idea in the North East corner. Accessible for all and possibly a two step stile. Clerk to obtain quotation.

RESOLVED: That provision of a stile be progressed in NE corner of site and Clerk to obtain quotations

d) To consider making a request to Humberston Parish Council for a reduction in costs for interments into Humberston Cemetery for New Waltham residents and agree any action

Agreed that a request be made to Humberston Parish Council for possible reduction in costs for cemetery usage from residents of New Waltham.

RESOLVED: That request be made to Humberston Parish Council for possible reduction in costs for using

Humberston Cemetery by New Waltham residents

16/48 Finance

a) To approve accounts for payment as per payment schedule circulated

Accounts for payment as per list circulated, were approved to be made.

RESOLVED: That accounts be paid as per list circulated.

16/49 Any Other Business

To receive items for information only – all newsletter items to be so edition could be out by first week in August, Cllr. Breed progressing with New Waltham in Bloom, Cllr. Baker had attended presentation on Toll Bar options.

16/50 Exclusion of Press and Public

RESOLVED: exemption of press and public under Public Bodies Admissions

To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

16/51 Payroll Information

a) To approve payment of salaries as per salary schedule circulated.

Salary payments approved as per list circulated.

RESOLVED: That all salary payments be made as per list circulated.

The Chairman closed the meeting at 8.47 pm.

Signed: Date: