

MINUTES OF A MEETING OF NEW WALTHAM PARISH COUNCIL HELD AT NEW WALTHAM COMMUNITY HALL AND PAVILION, ST CLEMENTS WAY, NEW WALTHAM ON WEDNESDAY 3rd JANUARY 2018 AT 7.00 PM

Present Cllr. Barber (In the Chair)
Cllrs. Welham, Baxter, Breed, Dolphin, Baker, Raper, Mumby

Apologies Cllr. Williams and Simpson

In Attendance Cllr. Harness, Ward Cllr., NELC

There was one member of the public present (potential candidate for cooption)

17126 Acceptance of Apologies

Received from Cllr. Williams due to business and Cllr. Simpson due to illness – accepted.

RESOLVED: That apologies be received and accepted

17/127 Declarations of Interest – Code of Conduct 2012

Cllr. Baxter declared a personal and prejudicial in application for r/o Station Road due to family connection.

17/128 Minutes of Meetings

To approve the minutes of the Parish Council meetings held in December 2017:

Main Council meeting and PMG Minutes

Minutes as circulated approved as true record and signed by the Chairman of the meeting.

RESOLVED: That minutes be approved as true record of the meetings.

An informal meeting was set for Wednesday 10th January 2018 at 7.00 pm for members to meet with Cllr. Breed prior to the Tollbar Working Party meeting to formulate the PC's stance on this issue.

RESOLVED: That members meet informally to agree a brief for the Working Party meeting for Tollbar

Public Session

Nothing raised.

17/129 Police/Community Report

To receive a report from the Police

Noted and also noted the dates for New Waltham surgeries. Sergeant Will Harrison be contacted to see if an increase in attendance at New Waltham meetings could be provided.

RESOLVED: That Sgt Harrison be contacted to see if an increased police attendance at meetings could be Provided.

17/130 Highways/Footpaths

a) To receive any other highways/footpaths items for information only

Cllr. Breed briefly mentioned Tollbar Working Party but this would be discussed at meeting to be held with PC members the following week. Noted.

17/131 Planning Matter

The following planning applications were considered

**DM/1126/17/FUL Land r/o31 and 35 Station Avenue, New Waltham
Erect detached dwelling and garage**

Cllr. Baxter had declared an interest and left the room for this item taking no part in discussion or debate.
Objecting on drainage in that area and flooding in that area – so not appropriate for further development.
Also scale and size not in keeping and access is a safety issue.

RESOLVED: That comments be submitted to NELC as agreed.

Planning Decisions Notifications from NELC for information only – circulated as received.
To receive any other planning correspondence for information – none received.

17/132 New Waltham Community Hall and Pavilion

a) To receive finance report from Chairman

All in order and spreadsheet circulated to all members. New Years Eve was success with 85/86 tickets sold.
Noted.

b) To consider future events and agree any necessary actions including commitment to 6 x car boots from April to September

Future events included Psychic nights, Pie and Peas Quizzes, Bingo – but the latter two starting in February 2018. Everyone requested to bring an idea/event that they will run at the Pavilion to a future meeting.
Car Boots – First Saturday from April to September – 6 in total. Commitment from all members of the PC required - Mornings only from 9.30 to 1.00. Chairman advised that since not every member could confirm commitment this item would be rolled over to February. Noted.

c) To receive funding update and agree any necessary actions

Will be part of charity fundraising within Tesco – from following week to end of February. Noted.

d) To receive update on bookings taken and agree any necessary actions

Staffing issue reported as Cleaner finishing the following Friday. Agreed that Caretaker take on role of Caretaker/Cleaner and carry out the 3 hours extra duties as required. To be monitored and assessed after three months.

RESOLVED: That post for Caretaker/Cleaner be created by merging two roles and to be carried out by Current staff member as Caretaker.

e) To receive update on rating valuation for Pavilion

Zero rating had been advised to Chairman of Council following assessment visit and so there should be no rating charge. Noted.

17/133 Future Dates

Next Meeting Date - Wednesday 7th February 2018
Town and Parish Liaison – now Thursday 1st February 2018.

17/134 Reports (subject to availability)

Village Hall Committee Meeting – Cllr Dolphin

Routine items discussed. Lots of bookings and updating kitchenware and equipment. No meeting in December.

Pavilion Management Group– Cllr Williams

Cllr. Williams not present but these issues had been dealt with in other agenda items. Noted.

To receive any other reports

None.

17/135 Parish Council Matters

None on agenda for this month. Noted.

16/136 Finance

- a) To approve accounts for payment as per payment schedule circulated

Payments as circulated, approved to be made.

RESOLVED: That payments be approved to be made as per list circulated.

- b) To receive financial information from NELC re Council Tax Support Grants for 18/19

Clerk advised that NELC had advised the local council tax support grant for the fy 18/19 would be £3083.36 for New Waltham. Noted.

- c) To consider and set budget for fy 18/19 and to agree precept requirement for New Waltham for fy 18/19 for submission to NELC

Chairman and Vice-Chairman had drawn up draft budget and this had been circulated to all members. Some discussion took place regarding allocation of some funding for the allotment site and it was agreed that this could be ring fenced from the projects budget line. Members voted to approve the budget and precept requirement as proposed but Cllr. Breed voted against the proposals and asked for it to be noted.

RESOLVED: That budget be set at £47,053.45 and that the precept requirement for New Waltham be Agreed at £36,436.45 and that the local council tax support grant be taken in addition to The precept

- d) To consider contribution to SLCC membership for Clerk for year 2018

Agreed that contribution be made of £25.00.

RESOLVED: That a contribution of £25.00 be made towards the Clerk's SLCC membership for 2018

16/137 Any Other BusinessTo receive items for information only

A thank you had been received from the Church regarding the Carol Singing and they had thanked the PC for provision of the mince pies.

Cllr. Mumby asked for an agenda item on recycling for February meeting and this would be done.

Clerk advised that a candidate for cooption would be presented at the February 2018 meeting.

16/138 Exclusion of Press and Public

RESOLVED: exemption of press and public under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

16/139 Payroll Information

- a) To approve payment of salaries as per salary schedule circulated.

Approved as per details circulated.

RESOLVED: That all salary payments be made as per details circulated.

Chairman closed the meeting at 8.50 pm.

Signed:

Date: