

**MINUTES OF A MEETING OF NEW WALTHAM PARISH COUNCIL AT NEW WALTHAM COMMUNITY PAVILION,
ST CLEMENTS WAY ON WEDNESDAY 4th JANUARY 2017 AT 7.00PM**

Present: Cllr. Williams (Chairman)
Cllrs. Barber, Dolphin, Welham, Breed, Johnson, Raper, Baker, Mumby and Simpson

Apologies: Cllr. Baxter
Cllr. Thompson on sabbatical

In Attendance: Cllrs. Fenty, Shreeve and Harness, NELC Ward Cllrs.

There were 8 members of the public present.

16/124 Acceptance of Apologies

Received from Cllr. Baxter due to illness

RESOLVED: That apologies be received and accepted

16/125 Declarations of Interest – Code of Conduct 2012

None made.

16/126 Minutes of Meetings

To approve the minutes of the meetings held in December 2016 – Main Council meeting

Cllr. Mumby asked that the addition of the minute's silence held for Mr. Matthews be made and this was agreed if the comment made from Cllr. Williams at the same meeting was also included.

RESOLVED: That minutes be approved as a true record of the December meeting with agreed additions

Public Session

Gentleman raised antisocial behavior and targeting of such. Other residents supported this and reporting of incidents discussed with residents advising that they were not reporting the incidents to 101. Chairman and members stressed importance of reporting all incidents to 101 as this formed the basis of the time allocated to the area for the local policing team. Peter Bateman present from Wanderlust Rambling Club who advised that he would be putting New Waltham forward for a defibrillator for community use. This would be funded through charitable donations etc. through fundraising. Would require a central location for use by residents. To be put on February 2017 agenda. When public break completed, all public left.

16/127 Police/Community Report

To receive a report from the Police and to consider any necessary actions

PCSO Burrows on rest day and report has been circulated. 13 incidents in New Waltham. Chairman had been liaising with the policing team regarding asb incidents in the village. Noted.

To receive a report from the Young People's Drop In & Community Football Scheme

GW gave report. Last session held on 15th December. 20 average number, thanks received for hot dogs and ice cream. Drop in resumes next week.

16/128 Highways/Footpaths/Traffic issues

a) To receive any report from the Clerk for information only

CCTV signage put up now in bus shelter and Clerk read out response from NELC re the possible installation of lighting to the shelter and its reasons for not wishing to do so. Noted.

b) To receive response from NELC/ENGIE re Toll Bar Roundabout and agree any actions

Parish Council had written and asked for further consultation and NELC had confirmed that there would be further consultation but the implication was that it would only be with those close to the area etc. Clerk asked to respond again asking for a full public meeting. Ward Cllrs. reported that considerations were still ongoing and a petition had been presented and the portfolio holder has asked Cllr. Shreeve to attend Cabinet to discuss during January 2017.

RESOLVED: That Clerk send further letter to NELC asking for confirmation that full public consultation Will take place

c) To receive and agree formal routes and rounds for litter picking in the village

Defer to Environment meeting at end of month.

RESOLVED: That this be deferred to Environment Committee meeting on 30th January 2017.

To consider response from NELC on provision of road sweeping service and agree actions

Response from NELC had been received advising that as yet there had been no decisions made on the usage of road sweeping equipment. Monitor and noted.

16/129 Planning Matters

The following planning applications were considered:

DM/0982/16/OUT 203 Station Road, New Waltham

Outline application for the erection of 6 swellings and garages with access to be Considered (amended site plan and dwelling amount)

Reiterate previous objections and still in objection

DM/1136/16/OUT Toll Bar Farm, Louth Road, new Waltham

Outline application to erect one detached dwelling with access to be considered

No objections

DM/1127/16/FUL 380 Louth Road, New Waltham

Proposed application for a single dwelling and detached garage

No objections

Planning Decisions Notifications from NELC for information only – all circulated as and when received from NELC.

To receive any other planning correspondence for information – none received.

16/130 Future Dates

Next Meeting Date – Wednesday 1st February 2017

Pavilion Management Group – Monday 30th January 2017 7 pm

Environment Meeting – Monday 30th January 2017 8 pm

16/131 Reports (subject to availability)

Village Hall Committee Meeting

Chairman reported on meeting. Replaced outside light and replace damaged tiles inside the Hall. Church which operates from there has paid its arrears. Slimming World have a new contract. Plan for Xmas events which all were actioned. Request by slimming club for permanent banners outside on the railings had been considered – they are to be allowed for two weeks but not permanent. £7.5 k in the bank. Next meeting in January 2017. Noted.

Environment Report

None.

To receive any other reports

None.

16/132 New Waltham Community Paviliona) To receive update on Pavilion extension project and agree any necessary actions

Chairman reported on the appointment of Dieter Nelson to take the project as far as planning application stage. Response had been received from NELC saying in principle no problems with long lease being issued allowing for the work to be carried out. Chairman proposed further extension works which would encompass the current path area and this was agreed. Pavilion is metal roof and thus some redesign would be required to accommodate the changes. Chairman to liaise to get new drawings with further works agreed and then Mr. Nelson would attend future meeting to go over full plans proposed etc.

RESOLVED: That initial draft drawings be redrawn to include strip to rear of building as further extension

b) To receive a report on Pavilion Management for the month from Chairman

Chairman reported approx. £5k in the bank. All users were settling invoices promptly and all going well. Two minor vandalism issues which had been attributed to football team and dealt with. Coming weekend the store was to be cleared out and equipment from the changing rooms will be moved. Drop in going well and ideas for events will be discussed at next Committee meeting. Chairman advised that he had mentioned second night for drop in and this would have to be considered further. Noted.

c) To receive update on forthcoming Pavilion events

None discussed pending next Committee meeting.

16/133 Parish Council Mattersa) Village Signs project – to receive update on progress and agree any necessary actions

Awaiting decision with 17th January as decision day.

b) To receive update on any Priors Green matters and agree any actions

Creative Nature has been in touch and knows replanting needs doing. Clerk to provide more letters to nearby residents for possible new volunteer group and Cllr. Simpson to deliver. One contact had already been received. Noted.

16/134 New Waltham Village NewsletterTo receive any feedback from changes to newsletter publication and agree any actions

No feedback received and Clerk to continue to advise and monitor. Noted. Next edition for February 2017 and 300 to be printed and distributed via the three retail outlets in the village and the main file to be published online via the website.

RESOLVED: That £300 copies be printed and distributed to the three main retail outlets in the Village and the Newsletter master made available online via the website.

Ward Cllrs. now left.

16/135 **Finance**

a) To approve accounts for payment as per payment schedule circulated

All payments as per the schedule circulated, approved to be made.

RESOLVED: That all payments be made as per the list circulated.

b) To receive information from NELC re local council tax support grant

£2,731 sent through as figure from Finance Dept at NELC. Noted.

c) To receive confirmation from new internal auditor of acceptance of duties and agree schedule of works for internal audit

Clerk had produced schedule of works recommended for internal audit and this was approved by the Council. Clerk to forward to Mrs. Stennett for carrying out internal audit at appropriate time.

RESOLVED: That the schedule of works for the internal audit be approved as circulated

d) To consider and agree budget setting for fy 17/18 and agree precept requirement for fy 17/18 for submission to NELC

Quarterly accounts to December 2016, for third quarter, circulated by Clerk and approved by the Council with the account reconciliation and cash book.

Budget recommendations circulated by Chairman, all considered and discussed and agreed.

RESOLVED: That budget for fy 2017/18 be set at £

That precept figure for fy 2017/18 for New Waltham be set at £

And that the local council tax support grant be taken in addition to the precept.

Councillor Simpson had now left the meeting.

16/136 **Any Other Business**

To receive items for information only

Items discussed included noise nuisance between neighbours and new advisory procedures from NELC.

Cllr. Mumby to investigate new procedures and report back.

Cllr. Raper now has no email address and all paperwork to be sent by post.

Cllr. Breed advised that NELC would take extra rubbish if it were put in bin liners and properly sealed.

16/137 **Exclusion of Press and Public**

RESOLVED: exemption of press and public under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

16/138 **Payroll Information**

a) To approve payment of salaries as per salary schedule

Approved as per schedule circulated.

RESOLVED: That all salaries be paid as per the schedule circulated.

The Chairman closed the meeting closed at 8.13 pm.

Signed:

Date: