

NEW WALTHAM PARISH COUNCIL

CLERK TO THE COUNCIL: KATHY PEERS
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COUNCILLORS – YOU ARE SUMMONED TO A MEETING OF NEW WALTHAM PARISH COUNCIL AT NEW WALTHAM COMMUNITY HALL AND PAVILION, ST CLEMENTS WAY, NEW WALTHAM ON WEDNESDAY 7th FEBRUARY 2018 AT 7.00 PM

KJ Peers

Clerk – 01.02.18

A G E N D A

Members of the public and press are welcome to attend. The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained in the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

A G E N D A

17140 Acceptance of Apologies

17/141 **Declarations of Interest** – Code of Conduct 2012

- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- (b) To note dispensations given to any member of the council in respect of the agenda items listed below.

17/142 **Minutes of Meetings**

To approve the minutes of the Parish Council meetings held in January 2018:
Main Council meeting and PMG Minutes

Public Session

17/143 **Cooption to fill casual vacancy**

To consider candidate, Mrs. J Perry, for cooption to fill casual vacancy and agree any action

17/144 **Police/Community Reports**

To receive a report from the Police

17/145 **Highways/Footpaths**

- a) To receive any other highways/footpaths items for information only
- b) To receive update on Tollbar Working Group from January 15th, 16th and 31st from Cllr. Breed and agree any further necessary actions

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17/146

Planning Matters

To consider the following planning applications:

DM/0001/18/FULA 11 The Orchard, New Waltham

Demolish existing single storey rear extension and erect single storey rear extension with Roof lantern and wood burning stove flue and render cladding to all existing and proposed Elevations

DM/1169/17/FUL Tollbar Motors, 443 Louth Road, New Waltham

Change of use from car showroom to storage (B8) area used in association with the garage

DM/0063/18/OUT Daisy Dene, Deaton Lane, New Waltham

Outline application to erect two detached dwellings with all matters Reserved

Planning Decisions Notifications from NELC for information only – if any

To receive any other planning correspondence for information

17/147

New Waltham Community Hall and Pavilion

- a) To receive finance report from Chairman
- b) To consider future events inc decision taken over Car Boot sales and agree any necessary actions
- c) To receive update on bookings taken and agree any necessary actions
- d) To consider the future of grass cutting at Greenlands for the coming financial year and agree any necessary actions
- e) To receive update on rating valuation for Pavilion
- f) To consider the need for a separate PMG Committee when all but two of the Parish Council are members, and PMG matters are discussed at the monthly Parish meetings and to agree any necessary actions (*Cllr. Breed*)

17/148

Future Dates

Next Meeting Date - Wednesday 7th March 2018

ERNLLCA Data Registration Training – Wednesday 21st February 2018 – clerk to attend

Office closure/Clerk's holidays – Monday 19th March 2018 to Friday 23rd March 2018 inclusive

PMG Committee – Monday 19th February 2018 at 8.15 pm.

17/149

Reports (subject to availability)

Village Hall Committee Meeting – Cllr Dolphin

Pavilion Management Group– Cllr Williams

To receive any other reports

17/150

Parish Council Matters

- a) To consider further formation of Youth Club for New Waltham in liaison with the YMCA and agree any necessary actions
- b) To receive and consider feedback and proposed allotment tenancy agreement for year 18/19 and agree any necessary actions

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New Waltham February 2018 Agenda continued...

- c) To consider the hours worked by New Waltham Litter Picker and to establish if this is a service that NWPC should continue funding
- d) To consider and agree policy for Street Cleaner accessing private property/private land in carrying out street cleaning duties (*Cllr. Breed*)
- e) To consider a proposal to reinstate the Newsletter back to more frequent issues and for it to be produced, edited and distributed by a Newsletter Committee (*Cllr. Breed*)
- f) To consider issues around recycling arrangements and agree any necessary actions (*Cllr. Mumby*)

16/151

Finance

- a) To approve accounts for payment as per payment schedule circulated
- b) To receive accounts and account reconciliation to end January 2018
- c) To receive report from Chairman on impact of current financial year's spending commitments on overall financial position of the PC and implications moving forward to financial year 18/19 and agree any necessary actions

16/152

Any Other Business

To receive items for information only

16/153

Exclusion of Press and Public

To consider exemption of press and public under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

16/154

Payroll Information

- a) To approve payment of salaries as per salary schedule circulated.

Kjp/01.02.18