

MINUTES OF A MEETING OF NEW WALTHAM PARISH COUNCIL HELD AT NEW WALTHAM COMMUNITY HALL AND PAVILION, ST CLEMENTS WAY, NEW WALTHAM ON WEDNESDAY 6TH DECEMBER 2017 AT 7.00 PM

Present Cllr. Williams (Chairman)
Cllrs. Barber, Welham, Simpson, Breed, Baker, Raper, Mumby and Baxter

Apologies Cllr. Dolphin

In Attendance Cllrs. Fenty, Shreeve and Harness, Ward Cllrs., NELC

There was 1 member of the public present.

17111 Acceptance of Apologies

Received from Cllr. Dolphin due to illness – received and accepted

RESOLVED: That apologies be received and accepted

17/112 Declarations of Interest – Code of Conduct 2012

Cllr. Baker declared under item 17/115a a personal interest due to residency. Noted.

17/113 Minutes of Meetings

To approve the minutes of the Parish Council meetings held in November 2017:

Main Council meeting and PMG Minutes

Minutes were approved as a true record and signed by the Chairman.

RESOLVED: That minutes be approved of true record of meetings held and signed by the Chairman

Public Session

Resident present on behalf of her father on Thornton Court with regard to parking issues. Yellow lines are not an option despite being suggested by NELC and this appeared to be in contradiction to what the PC liaison meeting had recommended. Residents would appear to prefer an exemption from the current TRO in place.

17/114 Police/Community Report

To receive a report from the Police

Written report received and read out by Chairman. No police presence.

Chairman asked his disappointment be noted that attempted arson had been reported as ASB. Also asked his disappointment to be recorded that there was no police presence at the meeting and that the Police Report was again inaccurate. Noted.

To receive a report from Clerk and Cllr. Dolphin on Youth Club provision following visit to YMCA and consider any necessary actions

Written report circulated by the Clerk prior to the Council meeting. Quotation received from YMCA. Agreed that this issue be deferred until January.

RESOLVED: That this issue be deferred to January 2018 meeting

17/115 Highways/Footpaths

- a) To consider works to Toll Bar roundabout, including pausing of works, and agree any necessary actions

Issues discussed concerning proposed traffic scheme and Ward Cllrs. joined in with discussions. Cllr. Fenty still pressing for an underpass as a safe crossing point and Ward members reported that there was a small window in which to try and amend the plans. Cllr. Fenty advised that Working Party had now been set up and it was agreed that a request be sent to Portfolio Holder asking that NWPC has a formal voice in this Working Party.

RESOLVED: That the PC requests that NELC allows a formal representative from NWPC to be on the Working Party for this issue

b) To receive any update on TRO relating to Thornton Court and Charles Avenue

This had also been mentioned at recent Town and Parish Liaison meeting. NELC had now written to residents as promised but had given options of double yellow lines, which is not what the original meetings had been geared towards – which was a formal request that an exemption from the TRO be put in place. Cllr. Harness joined the discussion and advised that the site visit had been very difficult with NELC bringing other issues into the considerations. Agreed that a letter be sent to Portfolio holder for highways advising that the PC's views and those of residents had been ignored and that all that is required is a simple exemption and also expressing concern that a consultation had been sent out to residents which was not representative of the discussions held with the PC.

Member of the public then left the meeting.

RESOLVED: That letter be sent to ENGIE expressing concern over the consultation with residents and Requesting a simple exemption from the TRO as originally discussed

c) To receive any other highways/footpaths items for information only

None.

17/116 Planning Matters

The following planning applications were considered

DM/1012/17/FUL 22A Peaks Lane, New Waltham
Extension to side of existing detached bungalow

No objections.

DM/0971/17/FUL Land at Hewitts Avenue, New Waltham

Full planning permission for the development of 72 houses and 24 apartments with Associated landscaping works

Objections – over-intensification of the land which had outline permission for 67 – increase in density and also the overall design. Not in keeping with area. Access and egress into development also a concern.

RESOLVED: That comments as agreed be sent to NELC

Planning Decisions Notifications from NELC for information only – circulated as received.

To receive any other planning correspondence for information – Barton Wilmore, development At Toll Bar – to receive notice of granting of appeal and agree any actions – Noted that appeal had been granted.

17/117 New Waltham Community Hall and Pavilion

- a) To review Pavilion extension completion and agree any necessary actions

Chairman reported on several items – Shutters now working, – soakaway finished, electricians coming in on Friday to adjust the sensors to tie in with the sun tubes, push bars on fire doors done. It was agreed that the works had produced a fantastic facility. Noted.

- b) To receive finance report from Chairman – exempt item because we need to refer to personnel, wages and bad debt.

RESOLVED: exemption of press and public under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

- c) To consider future events and agree any necessary actions

Wreath making taking place on that coming Friday and Psychic evening full. Noted.

- d) To receive funding update and agree any necessary actions

Chairman reported that the PC was now in the final three of Tesco carrier bag funding which guaranteed at least £1,000 – scheme starts on 2nd January. Unfortunately the second lottery application had been rejected and the PC will now look at another sort of funding. Need to consider funding and future plans for the bowling green. Clerk advised that there was some funding for MUGAs (Multi Use Games Areas) and Chairman confirmed that there was some funding from Sport England. Quotations would now be sought to give some idea of funding required. PMG meeting in November saw presentation by Newby Leisure but prices quoted did exceed the funding available and this would be reexamined in the New Year. Noted.

- e) To receive update on bookings taken and agree any necessary actions

Chairman and Clerk updated on reserved regular hiring slots and that all interested parties had attended the Saturday open day to confirm details and dates and times. Clerk had now written to all regular hirers confirming details and sending out contracts for signing etc. Noted.

- f) To consider matters of security for building and agree any necessary actions

Chairman reported that rear area now fenced in. Signs arrived today for anti-vandal paint treatment and the Caretaker will now apply the paint to tops of palisade fencing and drain pipes etc.

RESOLVED: That the Caretaker apply the anti-vandal paint as agreed and that the appropriate signing is also put up.

17/118 Future Dates

Next Meeting Date - Wednesday 3rd January 2018

Pavilion Management Group – Monday 18th December 2017 - 7 pm

Office Closure for Christmas – Monday 25/12/17 to Monday 01/01/18 inclusive

Village Day 2018 – to consider and agree date and arrangements – Saturday 23rd June.

17/119 Reports (subject to availability)

Village Hall Committee Meeting – Cllr Dolphin

Defer.

ERNLLCA Conference – 17.11.17

Cllr. Baker and Clerk had attended and useful and informative as always. Clerk had attended workshop on playgrounds/play equipment which had highlighted new surfacing available etc. and legal requirements for playgrounds. Noted.

Town and Parish Liaison – 23.11.17

Cllrs. Welham, Raper and Baker had attended. Demonstration of customer portal which was to then be circulated to all Clerks. Policing new intakes and training discussed. Planning enforcement monthly update available. Noted.

Remembrance Day – 12.11.17

Covered under 120b.

Pavilion Management Group– Cllr Williams

Covered.

To receive any other reports

None.

17/120

Parish Council Matters

- a) To receive update on progress on allotment tenancy revisions and agree any necessary actions

Cllrs. Breed and Simpson declared a DPI in allotment matters and left the room taking no part in discussion or debate

Clerk had formulated new proposed tenancy agreement and this had been sent to Allotment Holders Association for perusal. Noted.

- b) To consider matters related to the Church – Carols in the Church, funding supplied by NWPC and future events – and agree any necessary actions

Chairman reported that the PC values its relationship with the Churches within the Village and it was agreed that the Chairman should start to engage with the Rector of St Mathews Church to make arrangements for the events coming up during 2018.

RESOLVED: That the Chairman engage, on behalf of the Council, with St Mathews Church as agreed

17/121 Priors Green and Environmental Matters

- a) To receive update on street cleansing health and safety issues and agree any further necessary actions

All PPE equipment now in place and official highway routes now being adhered to. Mobile phone still outstanding. Noted.

16/122 Finance

- a) To approve accounts for payment as per payment schedule circulated

Payments all approved as per list circulated.

RESOLVED: That all payments be made as per list circulated.

16/123 Any Other Business

To receive items for information only

Cllr. Raper advised that all information should now be sent by post to him. Noted.

16/124 Exclusion of Press and Public

To consider exemption of press and public under Public Bodies Admissions

To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

16/125 Payroll Information

a) To approve payment of salaries as per salary schedule circulated.

All salaries approved for payment as per schedule.

RESOLVED: That all salary payments be made as per schedule

Pavilion Finance- item c/f

Chairman reported as follows: Wreath and Psychic Night both to make a profit; Bad debts from some of the football teams which were being actioned by Chairman.

Also agreed that some necessary costs during Pavilion build, which related to health and safety and security and asset issues be covered from PC funding and a list had been submitted by the PMG and agreed that £3452.08 is paid back to the Pavilion account and that money is transferred from the business reserve account to cover this.

RESOLVED: That the PC stands the cost of items totaling £3,452.08 for the Pavilion build and that this Funding be taken from the business reserve account.

Chairman closed the meeting at 8.25 pm.

Signed: Date: