

NEW WALTHAM PARISH COUNCIL

CLERK TO THE COUNCIL: KATHY PEERS
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COUNCILLORS – YOU ARE SUMMONED TO A MEETING OF NEW WALTHAM PARISH COUNCIL AT NEW WALTHAM COMMUNITY PAVILION, ST CLEMENTS WAY ON WEDNESDAY 7th DECEMBER 2016 AT 7.00PM

KJ Peers

Clerk – 30.11.16

A G E N D A

Members of the public and press are welcome to attend. The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained in the Agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.

PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIRMAN AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL.

- 16/109 Acceptance of Apologies and to consider a request from Cllr. Thompson for a six-month Sabbatical and agree any actions
- 16/110 **Declarations of Interest** – Code of Conduct 2012
- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 16/111 **Minutes of Meetings**
To approve the minutes of the meetings held in November 2016 –
Main Council meeting, Pavilion Management Group and Environment Committee
And to endorse the recommendations from the Committee Meetings
- Public Session**
- 16/112 **Police/Community Reports**
To receive a report from the Police and to consider any necessary actions
To receive a report from the Young People’s Drop In & Community Football Scheme
- 16/113 **Highways/Footpaths/Traffic issues**
- a) To receive any report from the Clerk for information only
 - b) To receive report on latest meeting re Toll Bar Roundabout and agree any actions
 - c) To receive and agree formal routes and rounds for litter picking in the village
 - d) To consider issue of provision of road sweeping service and agree actions

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16/114

Planning Matters

To consider the following planning applications:

DM/0883/16/FUL 24 Peaks Lane New Waltham

Demolish existing bungalow, alterations to access and erection of 7 dwellings with Garaging, landscaping and associated works

DM/0984/16/FUL Toll Bar farm, Louth Road, New Waltham

Hybrid application to demolish existing barn structure and erect 1 dwelling to include Refurbishment of existing farmhouse (full). Erect 3 dwellings with access to be considered (outline)

DM/1080/16/ADV Hewitts Avenue/Louth road/Station Road (New Waltham Village Signs), New Waltham

Replacement of the new Waltham village signs on each entrance to the village

Planning Decisions Notifications from NELC for information only – if any

To receive any other planning correspondence for information – further information

Received regarding 5A Hawthorne Avenue, New Waltham

16/115

Future Dates

Next Meeting Date – Wednesday 4th January 2017

Pavilion Management Group – Monday 30th January 2017

Environment Meeting – Monday 30th January 2017

16/116

Reports (subject to availability)

Village Hall Committee Meeting

Environment Meeting Report – 28th November 2016

ERNLLCA Annual Conference – Friday 18th November 2016

ERNLLCA Training – Tuesday 8th November 2016

Town and Parish Liaison – Thursday 1st December 2016

Remembrance Day – Sunday 13th November 2016

Christmas Tree Lighting Event – Saturday 3rd December 2016

To receive any other reports

16/117

New Waltham Community Pavilion

a) To receive update on Pavilion extension project and agree any necessary actions

b) To receive a report on Pavilion Management for the month from Chairman

c) To receive update on forthcoming Pavilion events

16/118

Parish Council Matters

a) Village Signs project – to receive update on progress and agree any necessary actions

b) To receive update on any Priors Green matters and agree any actions

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16/119 **New Waltham Village Newsletter**

To review November edition of the Newsletter including – content; contributions by Council members; cost to produce; distribution difficulties; cost to distribute and revenue received from advertising and agree any necessary actions

16/120 **Finance**

- a) To approve accounts for payment as per payment schedule circulated
- b) To receive information re precepts from NELC and agree date for budget and precept setting for fy 17/18.
- c) To consider appointment of internal auditor for current financial year and agree any necessary actions
- d) To consider contribution towards Clerk's membership of SLCC and agree any action

16/121 **Any Other Business**

To receive items for information only

16/122 **Exclusion of Press and Public**

To consider exemption of press and public under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information

16/123 **Payroll Information**

- a) To approve payment of salaries as per salary schedule circulated noting new member of staff

Kjp/30.11.16