

## NEW WALTHAM PARISH COUNCIL

### MINUTES OF THE MEETING OF NEW WALTHAM PARISH COUNCIL HELD ON WEDNESDAY, 07<sup>th</sup> OCTOBER 2015 AT THE NEW WALTHAM VILLAGE HALL

**Present:** Cllr G Williams (Chair)  
Councillors R Barber, R Breed, L Brookes, J Dolphin,  
J Matthews, C Mumby, J North, B Page, D Raper and R Thompson

**Officers:** S Heywood, Clerk to the Council

**Also present:** Councillors Harness and Shreeve (Ward Councillors)

		Action
15/098	<p><b><u>Apologies for Absence</u></b> Apologies were received from Cllrs G Baker, S Moore, P Simpson and Ward Cllr J Fenty The Chair requested that apologies for absence be sent to the Clerk and the Chair prior to the meeting and not via another Councillor.</p>	
15/099 (A) (B)	<p><b><u>Declarations of Interest under Code of Conduct 2012</u></b> Cllr Matthews declared an interest in 15/106(b) Cllr North declared an interest in 15/106(d)</p>	
15/100 (A) (B) (C) (D)	<p><b><u>Minutes of Meetings</u></b> <b>Minutes of the Parish Council meeting held on 02<sup>nd</sup> September 2015:</b> <b>Resolved:</b> That the minutes be accepted and agreed as a true record. Proposed Cllr Raper; seconded Cllr Thompson; passed unanimously</p> <p><b>Minutes of the Environment Committee meeting held on 08<sup>th</sup> September 2015: Resolved:</b> That the minutes be held over to the next meeting of the Parish Council</p> <p><b>Minutes of the Personnel &amp; Governance Committees meeting held on 07<sup>th</sup> September: Resolved:</b> That the minutes be held over to the next meeting of the Parish Council</p> <p><b>Minutes of the Pavilion Management Group meeting held on 07<sup>th</sup> September: Resolved:</b> That the minutes be held over to the next meeting of the Parish Council</p>	
15/101 (A)  (B)	<p><b><u>Police and Community Reports</u></b> The police were not present but had sent a report which had been previously circulated. There was concern expressed regarding the increased number of crimes that had occurred in September. There was no reference to an incident involving a knife at Greenlands in early September. Supt. Neil Pattinson had previously stated that he would attend Parish Council meetings once a quarter. He was invited to attend following the concerns mentioned at the last meeting but his response was seen as dismissive of the Council's concerns. Cllr Barber proposed that a letter should be sent to the Police &amp; Crime Commissioner with a copy sent to Supt Pattinson. <b>Agreed unanimously.</b></p> <p><b><u>Young People's Drop In</u></b> Cllr Williams reported that there is an average attendance of 20-25 young people. The Youth Leader continues to do a good job.</p>	<b>Clerk</b>

15/102	<p><b><u>Planning Applications</u></b> None received this month</p>	
15/103	<p><b><u>Other Planning Matters</u></b> There were no other planning matters to consider</p>	
15/104 (A) (B) (C) (D) (E) (F)	<p><b><u>Future Dates</u></b> The next <b>Parish Council</b> meeting will be held on Wednesday, 04<sup>th</sup> November 2015 The <b>Pavilion Management Group</b> will meet on Monday 09<sup>th</sup> November The <b>Communications and Newsletter Committee</b> will meet on Monday 12<sup>th</sup> October The <b>Governance and Personnel Committees</b> will meet on Monday 09<sup>th</sup> November The <b>Environment Committee</b> will meet on Tuesday 15<sup>th</sup> December <b>ERNLLCA</b> conference is on 23<sup>rd</sup> October. <b>ERNLLCA</b> District Committee meetings will be held on 15<sup>th</sup> October 2015, 21<sup>st</sup> April and 21<sup>st</sup> July 2016. No training dates are currently listed</p>	
15/105	<p><b><u>Reports</u></b> <b>Village Hall Committee Meeting</b> In the absence of Cllr Baker, there was no report this month. <b>Town &amp; Parish Council Liaison Committee</b> – New Waltham Parish Council was represented by Cllrs Raper and Page. Cllr Baker was also in attendance. The police were represented by PC Gardner. There were reports of speeding on Cheapside, Waltham and at Barnoldby le Beck. Waltham PC complained that their PCSO was only in the office for 10 minutes. It is generally felt that there is insufficient police presence in the community. The issue of traveller's stopover sites was raised by the Gypsy &amp; Traveller Consultancy who asked whether NELC would agree a site in their area. It had been reported in the Grimsby Telegraph that Cllr Baker had suggested that the site of the old Bird's Eye factory in Grimsby may be appropriate, this is not the view of New Waltham Parish Council and as the site is not in the Parish represented by Cllr Baker, it was felt that this suggestion was out of order. There is a need to identify stopover sites and all Parish Councils are being asked to consider this issue. <b>Pavilion Management Group</b> There are two Halloween parties being organised for children in two different age groups. These are being advertised in the newsletter, on Facebook and on our website. The Tuesday bowlers have now finished for the season. There are ongoing discussions with another group who would like to be resident at the Pavilion and use the green 4/5 times per week next year. Football is going well and is bringing in £300 per month. It was decided to cancel the Craft Fair as this would be in conflict with the footballers on a Saturday. Matt Bryant continues to work well with the PMG and co-ordinates the football teams from the league. Following this year's success, there will be another Picnic at the Pavilion on 07th August 2016. BJB have kindly agreed to sponsor this event again. There is a meeting with Synergy on Tuesday 13<sup>th</sup> October to finalise a bid for a grant of £10,000 from the Big Lottery. A public consultation will be started in the next issue of the newsletter, inviting suggestions from the community for the kind of equipment and activities they</p>	

	<p>would like to see at the Pavilion. It is planned to hold an Open Day next Easter for people to come to the Pavilion, see what is on offer and generate public interest. Further pots of money can be bid for depending on the outcome of the consultation.</p> <p>Volunteers are needed to run the Pavilion. Councillors are currently donating approximately 15/20 hours per week of their time to keeping the Pavilion open.</p>	
<p><b>15/106</b> <b>(a)</b></p> <p><b>(b)</b></p> <p><b>(c)</b></p> <p><b>(d)</b></p> <p><b>(e)</b></p> <p><b>(f)</b></p>	<p><b><u>Parish Council Matters</u></b> <b>Emergency Planning</b></p> <p>This issue was raised at the Town &amp; Parish Liaison meeting where it was stated that plans should be revised every three years. It was suggested that a Working Party should be set up to come back to a future meeting with their findings. Cllrs J Matthews, D Raper and J North volunteered to set this up. Cllr Shreeve stated that he could provide technical support and information to assist the group. Cllr Harness reported that Humberston PC have recently gone through the same process and could be usefully contacted for advice and shared experience.</p> <p><b>Development of Priors Green Management plan</b></p> <p>Cllr Williams reported that Creative Nature have done the initial cut of the area. Currently the grass has been left but there is already an improvement. In the next stage, the cut grass will be removed, the hedgerow will be cut, work will be undertaken to control the scrub and bramble and some seeding will take place. The next task will be the coppicing and laying of the hedge backing onto the old golf course. There is money available under the s.106 agreement that transferred the land to NWPC. Cllr Williams proposed that the further sum of £6,300 should be released to allow the work to be carried out. Seconded by Cllr J Dolphin; <b>agreed unanimously.</b></p> <p>The Friends of Priors Green are to be invited to convene a meeting if they want to be involved. Cllr Matthews and Cllr Williams agreed to take appropriate steps to contact the group.</p> <p><b>Newsletter</b></p> <p>The content for the next newsletter is coming in and Councillors were reminded of the deadline of 15<sup>th</sup> October. There will be a brief meeting of the Newsletter Committee on 12<sup>th</sup> October to brief the Clerk on the publishing of the magazine.</p> <p><b>CCTV for Greenlands shops and the Pavilion</b></p> <p>Vision CCTV and Beesafe were both invited to quote for the CCTV but only Vision CCTV kept the appointment. A very reasonable quote has been received from them in the region of £5,000 to provide 4 cameras at the Pavilion and a dome camera over the shops. The recording equipment will be stored securely and will be accessible from any laptop or PC. There will be additional expense in paying for a broadband connection. Cllr Thompson proposed that the quote should be accepted; seconded by Cllr Raper; <b>agreed unanimously.</b></p> <p><b>Remembrance Sunday</b></p> <p>A donation of £30 was made last year towards the cost of a wreath and the same sum has been budgeted this year. Cllr Williams proposed that the donation should be made this year; seconded by Cllr Mumby; <b>agreed unanimously</b></p> <p><b>Street Cleaner's Wages</b></p> <p>The National Minimum wage was increased to £6.70 per hour with effect from 01<sup>st</sup> October 2015. It was proposed that the street cleaner's wages should be increased accordingly. <b>Agreed unanimously.</b></p>	<p><b>GW</b> <b>JM</b></p>

<p>(g)</p> <p>(h)</p> <p>(i)</p>	<p><b>Management of publicity banners</b>  This issue has arisen due to NELC removing banners belonging to the Garden Club but leaving banners belonging to New Waltham Academy. Cllr Williams approached NELC regarding this apparent double standard. NELC have four sites where they are satisfied there is no risk to the public if banners are displayed there. NELC suggested that New Waltham should establish its own policy and be prepared to take responsibility for policing it. Cllr Williams proposed that the Parish Council should have control over this issue; seconded by Cllr Matthews and <b>agreed unanimously</b>. Cllr Williams will take this up with Mark Cole and will copy emails to Rob Walsh. Once the policy is set and approved, it will be publicised in the newsletter.</p> <p><b>Management of assets by the Parish Council</b>  Cllr Breed raised concerns over the possibility of NELC off-loading some of their assets onto Parish Councils on the assumption that the Parish Councils will take them on and run them. It would be a situation of an unpaid volunteer in the Parish taking on a responsibility that previously someone in NELC has been paid to do. Cllr Williams stated that in the current position of austerity and localism it was inevitable that some services would come our way. We already know that in Year 4 the Parish Council will be solely responsible for the management of the Pavilion. Clearly there is going to be a need for more money, more administrative hours and more Councillors. The risk is that the residents of New Waltham will be double-taxed as the precept for local services would have to be increased. Experience has shown that NELC is poor at providing sufficient financial information to help Parish Councils make a decision.</p> <p>Cllr Shreeve stated that there is a Joint Working Committee discussing the commissioning of services. The findings are that assets are better utilised if managed closer to the community and the Pavilion is a good example of this. Taking over services may involve an arrangement with other parishes. NELC does not expect any of the smaller councils to run these services without financial support. Before taking on any services, parish councils need to consider what benefits (if any) there would be to the community. NELC can delegate the activity (eg, grass cutting) but they cannot delegate the responsibility for it. Cllr Shreeve will find some guidance on where NELC is aiming and the sort of assets and the basis on which they may be handed over.</p> <p><b>Consultation on the future of ERNLLCA</b>  This is a matter that requires some consideration and will be raised at the next Parish Council meeting.</p>	<p><b>GW</b></p>
<p>15/107</p>	<p><b>Finance</b>  <b>Resolved:</b> To agree the list of cheques as per the statement displayed at the meeting. Proposed by Cllr Raper; seconded by Cllr Moore and passed unanimously</p>	
<p>15/108</p>	<p><b>Any Other Business</b>  Cllr Mumby requested that the list of Councillors' contact details be re-circulated.</p>	<p><b>Clerk</b></p>
	<p><b><u>The meeting closed at 8.16pm</u></b></p>	