

NEW WALTHAM PARISH COUNCIL

MINUTES OF THE MEETING OF NEW WALTHAM PARISH COUNCIL HELD ON WEDNESDAY 6TH AUGUST 2014 AT THE NEW WALTHAM VILLAGE HALL

Present: Chairman – Councillor G. Williams
Councillors R Breed, G. Baker, L. Gibson, C Mumby, J North,
D Raper and P Simpson

Officers: L Dyas, Clerk to the Council

Also present: Councillors Fenty and Harness (Ward Councillors)
Members of the public

		Action
14/91	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllrs Matthews and Norton.</p>	
14/92 (A)	<p><u>Declarations of Interest</u></p> <p>Cllr Baker declared a personal interest in agenda item 14/101 Village Newsletter</p> <p>Cllr Gibson declared an interest in the proposed Toll Bar development</p>	
(B)	<p>There were no dispensations issued in respect of the business to be transacted.</p>	
14/93	<p><u>Minutes of meetings</u></p> <p>(A) Minutes of the Parish Council meeting held on 2nd July 2014 Under agenda item 14/88 village newsletter, it should read Cllr Baker, not Cllr Breed, who declared a Declaration of Interest. Resolved: That the minutes be accepted and agreed as a true record.</p>	
14/94	<p><u>Police & Community Reports</u></p> <p>(A) <u>Police Report</u> PCSO Oakley reported that there had been 12 incidents reported for July and 6 incidents of anti-social behaviour. There had been several thefts and a report of a person ordering a taxi back to the village and then not paying. Cllr Baker said it had been previously mentioned there had been a contraction of police resources in the village but PCSO Oakley said staffing levels had not changed. Resolved: That the report be received with thanks.</p> <p>(B) <u>Community Pride Team</u> The Chair requested an improved report from Community Pride. The Clerk said she had already requested one but the team cannot produce anything else apart from the one circulated.</p> <p>(C) <u>Young Peoples Support Service/Football Scheme</u> The Clerk said that no reports had been received.</p>	
14/95	<p><u>Planning Matters</u></p> <p>DM/0766/14/FUL-4 Margaret Place, New Waltham Change of use from residential (C3) to residential and cattery and erect 10 pens to rear</p>	

Resolved: That the application is supported
DM/0771/14/FUL – 3 Peterson Drive, New Waltham
To replace all existing timber, white painted, double glazed windows with UPVC double glazed equivalents
Resolved: That the application is supported
DM/0657/14/FUL – Erection of a 1.87m wall to eastern boundary
Resolved: That the application is supported.
DM/0820/14/FUL – 283 Station Road, New Waltham
Demolish existing snug and erect single storey extension to rear
Resolved: That the application is supported.

Public Participation

Resolved: That the meeting be closed to allow for a period of public participation.

A request was made from GYPO to take over the Thursday night project (Greenland Youth Project). Cllr Baker asked to leave this issue on the table as there are currently ongoing investigations regarding the project.

A resident was concerned about the planning application for 400-500 houses to be built on the field opposite the Toll Bar Academy. Can the Parish Council monitor this and keep the residents informed about what is happening. The Chair said no formal planning application had yet been received. However, the Parish Council will consider it once the application has been received. Cllr Gibson had run a survey and gave feedback on the results. It had gone out to 1000 people and had received approx. 120-130 comments, with 78% against the development. Cllr Harness said the press will be involved and residents would be able to find out more from the press. Cllr Gibson said any information will also be on the NELC Planning Department website.

A resident was concerned about a new resident who had been fly tipping on the piece of land at the entrance to the Anningston Lane allotments. The Chair said the Ward Councillors will take this up on behalf of NELC.

The appearance of the shop area in Peaks Lane was looking neglected and run down and was leading to all sorts of issues. The Chair asked the Clerk to contact the appropriate department within NELC to address this issue.

A resident enquired whether the Parish Council could identify whether it was Phase 1 or 2 in Dunbar Avenue. Cllr Harness said it was Phase 1 (Cyden Homes). Cllr Fenty replied that as North East Lincolnshire Council did not have a local plan, this caused local issues. Cllr Harness said it was possible to have five schemes on the go as developers can forward and submit applications. Cllr Gibson thought it was the right time to get involved and put together a community plan, supported by the Council, along with the local planning team. Cllr Baker asked if we could have a village plan and the Chair replied this would be put on the agenda for the September meeting.

The public session closed at 7:45pm

Clerk

<p>14/96</p> <p>(A)</p> <p>(B)</p> <p>(C)</p>	<p><u>Future Dates</u></p> <p>The next meeting will be held on Wednesday, 3rd September 2014.</p> <p>Town & Parish Liaison Committee – 27th November 2014</p> <p>ERNLLCA training dates-There were not enough members interested in the in-house training session on Grievance and Disciplinary. The Clerk to contact ERNLLCA for any future dates.</p>	<p>Clerk</p>
<p>14/97</p>	<p><u>Reports</u></p> <p>Village Hall Committee Meeting - Cllr Mumby reported that no report had been received from the NWWH Committee and will progress this.</p> <p>Town & Parish Councils Liaison Meeting – Cllr Raper attended this meeting. It was reported that the Chair and Deputy Chair had been appointed for 2015/16. Street Cleaning-brown bins were discussed and it was provisionally reported there would be no collections from October-March 2015. The Clerk was requested to find out whether it was the beginning or end of October. With regard to street cleaning of leaves down Louth Road, Cllr Baker said there had been an ongoing battle; however, the work has now been completed. Views on planning applications were discussed. Cllr Gibson had recently attended a Waltham Parish Council meeting and was impressed by the presentation via a projector as it seemed to be effective and time saving. The Chair said that no one seemed to have a problem with viewing the plans online.</p> <p>Any Other Reports – It was requested that the Clerk contact Mr M Onn to ask to submit his report on Priors Green so it can be put on the next agenda.</p> <p>ERNLLCA – Cllr Archer was re-elected as the Chairman and Cllr Hall as the Vice Chairman at the annual meeting of the NEL District Committee</p>	<p>Cllr Mumby</p> <p>Clerk</p> <p>Clerk</p>
<p>14/98</p> <p>(A)</p> <p>(B)</p>	<p><u>Parish Council Matters</u></p> <p><u>Verge or Footway Parking Restrictions</u></p> <p>The Chair reported that the current restrictions finish by the end of September 2014 and a questionnaire has to be completed outlining the Council's wishes. Cllr Gibson said a consultation had been put on the New Waltham Community Facebook page and there was 90% in favour of continuing the restrictions. However, there was a request for better enforcement i.e. the schools at peak times. Unfortunately we did not have a complete list of streets to be exempted from the scheme and D Poucher was on leave. The Chair proposed we write to D Poucher and ask for an extension so we can collate the information.</p> <p>Resolved: To write to D Poucher and ask for an extension to the 4th September</p> <p><u>Procurement of Grounds Maintenance Services</u></p> <p>After a discussion on the quotes, there was a unanimous vote for Contractor A. The Clerk said this was Mr Dave Jackson, a professional gardener who lived in Grimsby. Cllr Gibson asked for the Clerk to manage the contract as part of her role, and for members to make representation to the Clerk if they had any queries.</p>	<p>Clerk</p> <p>Clerk</p>

<p>(C)</p>	<p>Resolved: The Clerk to inform Mr Jackson that he had been successful in the procurement of the grounds maintenance services. The Clerk would also inform the other unsuccessful contractors of the Council's decision.</p> <p><u>Village Day</u> The Chair had circulated a spreadsheet showing the income and expenditure from the day. The day had a damp start but got better and thanked those who attended for their assistance. There was another meeting next week and requested that the donation cheques be authorised so they could be handed over. Cllr Gibson said it was good to see we had recouped the money but could not remember if it was agreed where the donations were going. The Chair circulated minutes from the March 2014 meeting where it identified who would be receiving the donations. Cllr Simpson proposed and it was seconded that the Council pay the cheques to St Matthew's Church and SSAFA.</p>	
<p>(D)</p>	<p>Resolved: That the Council authorise cheques to be paid as donations to SSAFA and St Matthew's Church</p> <p><u>Shaw Trust – G Major's Employment Contract</u> The Clerk had a meeting with Shaw Trust and had requested the confirmation letter to New Waltham Parish Council notifying them that the subsidy from Shaw Trust finished in October 2013. However, Shaw Trust had still not managed to retrieve this information. The Clerk was requested to look through the minutes from June-October 2013 for clarification; also look through the last 3 year's minutes.</p>	<p>Clerk</p>
<p>(E)</p>	<p>Resolved: That the Clerk write to ERNLLCA for legal support and advice on how to resolve this issue.</p> <p><u>Identification of 5 worst potholes in New Waltham</u> The Council had been asked to identify potholes which needed repairing as the Ward Councillors had received some funding. Two potholes had been identified; the Clerk will complete the form and send to Cllr Harness. Cllr Gibson suggested it was the wrong time of the year and thought the funds should be ring fenced until we need the monies, perhaps in January.</p>	
<p>(F)</p>	<p>Resolved: That the Clerk complete the form and return to Cllr Harness</p> <p><u>Greenlands Youth Project</u> The Chair enquired from the Ward Councillors whether they knew anything about the closing of the Thursday night session and running the project from the bus. Cllr Fenty was not aware of anything. The Chair said that consultation with regard to redundancies had commenced in April, and the YPSS worker had now been made redundant. However, there was a SLA in place to provide youth services on a Thursday night but the Chair thought this SLA had now fallen apart. The Chair proposed we freeze any transfer of funds until we obtain full disclosure.</p> <p>Resolved: To freeze any transfer of funds until a full disclosure is obtained from YPSS</p> <p>However, we need to move forward to provide something for the young people of New Waltham. GYPO had offered to take over the Thursday night session, but should we have a plan for GYPO to have those funds to run the project. Cllr Baker asked for a proposal from GYPO on the table. Cllr Fenty said it was unacceptable that YPSS had closed this facility without informing the Council but without that communication we cannot make a decision. As a result, Cllr Fenty has informed Rob Walsh, Chief Executive of NELC.</p>	

(G)	<p><u>Terms of Reference for Personnel Committee</u> The Chair said we had now received a model terms of reference from ERNLLCA and this has been adapted for the Personnel Committee. However, Cllr Williams has resigned from the Personnel Committee, as per item 8, which leaves two members remaining. (Cllr Simpson left the meeting at 9pm) Cllr Gibson proposed to amend the TOR to include a clause on whistleblowing under item 5. The Chair did not agree and proposed we should accept them as they are. This proposal was seconded. Cllr Gibson voted against this and said she would stand down from the Personnel Committee. A new committee needed to be appointed as it is currently not quorate and this will be on the next agenda.</p>	
(H)	<p><u>Financial Regulations and Standing Orders</u> These had been sent to Alan Barker, who had made some minor amendments which will be incorporated. These will then be adopted at the next meeting.</p>	
14/99	<p><u>Information Update</u> Nothing to report</p>	
14/100	<p><u>Village Newsletter</u> Cllr Baker said that the Clerk would now take over the running of the village newsletter. The Chair thought it would be a good time to revisit the newsletter as we needed more content from the village. Cllr Breed, through the Chair, thanked Cllr Baker for his hard work on the newsletter. Cllr Baker reminded members that the closing date for submissions was the 15th October 2014.</p>	
14/101	<p><u>Finance</u> Resolved: That the cheques are authorised for payment as per the circulated cheque list. Annual internal audit 2013 14 – Cllr Breed had asked for this on the agenda as he was querying the findings of the auditor. The Chair said the audit is what it is and we need to move forward and act on the recommendations. Cllr Gibson raised item 8 and said this Council needs to investigate the findings under this section in preparation for a response to the investigation by Humberside Police. Resolved: It was proposed and seconded that the Clerk should retrieve various documents to corroborate the findings in the audit report. 4 in favour, 1 against and 2 abstentions Cllr Gibson also proposed the VAT reclaim should be carried out Resolved: The Clerk to carry out the VAT reclaim before the next meeting Update on Bank Mandate – The Clerk reported that this was now up to date</p>	
14/102	<p><u>Any Other Business</u> Cllr Baker informed the meeting about the Healthy Future Life Choice. Cllr Mumby asked about the bench which had been demolished in a traffic accident. The Chair said it did not belong to New Waltham Parish Council The meeting closed at 9.34pm</p>	

