

## NEW WALTHAM PARISH COUNCIL

### MINUTES OF THE MEETING OF NEW WALTHAM PARISH COUNCIL HELD ON WEDNESDAY, 4<sup>th</sup> MARCH 2015 AT THE NEW WALTHAM VILLAGE HALL

**Present:** Cllr G Williams (Chair)  
Councillors G Baker, R Barber, R Breed, D Croy, J Dolphin,  
J Matthews, C Mumby, J North, B Page, D Raper and P Simpson

**Officers:** L Dyas, Clerk to the Council

**Also present:** Councillors J Fenty and S Harness (Ward Councillors)  
PCSO C Barber and 5 members of the public

		Action
15/022	<p><b><u>Apologies for Absence</u></b> Apologies were received from Cllr Norton</p>	
15/023 (A)  (B)	<p><b><u>Declarations of Interest under Code of Conduct 2012</u></b> Cllr Baker declared a personal interest in agenda item 15/029(h) Cllr North declared a personal interest in agenda item 15/029(i) There were no dispensations issued in respect of the business to be transacted.</p>	
15/024  (A)  (B)  (C)	<p><b><u>Minutes of meetings</u></b></p> <p><b>Minutes of the Parish Council meeting held on the 4<sup>th</sup> February 2015:</b> <b>Resolved:</b> That the minutes be accepted and agreed as a true record.</p> <p><b>Minutes of the Environmental Committee meeting held on the 19<sup>th</sup> February 2015:</b> Agenda item 15/E10 should read "G Major's hours had been cut by 50% and he was therefore only carrying out 1 hour/week on behalf of the New Waltham Village Hall" <b>Resolved:</b> That the minutes be accepted and agreed as a true record.</p> <p><b>Minutes of the Extraordinary Meeting held on the 23<sup>rd</sup> February 2015:</b> Cllr North said he had received no pre-meeting information and believed the Chair had prevented the Clerk from issuing the information. The Chair took exception to this remark and said the agenda had been e-mailed to all councillors and posted on the notice board <b>Resolved:</b> That the minutes be accepted and agreed as a true record. (Cllr North abstained from voting)</p>	
15/025  (A)	<p><b><u>Police &amp; Community Reports</u></b></p> <p><b><u>Police Report</u></b> PCSO Barber read out the police report for February 2015. There were 23 reported crimes and 1 ASB incident. With regard to cars being broken into, this was almost down to opportunist offenders; however, New Waltham was not the only area with this problem. The Chair thanked PCSO Barber for the report.</p> <p><b><u>Public Consultation</u></b> The Chair opened the public consultation session at 7.10pm A resident commented that the Parish Council had said they wanted to improve communications in the village but the website had not been kept up to date with agendas, minutes and budget for 2015/16 Would the council consider being more transparent in the future? The Grimsby Evening Telegraph had asked the resident to comment on</p>	

	<p>the development at Toll Bar but that was not on the agenda. The Chair said the minutes are put on the website when they have been approved by council. The resident said it was in order to put draft minutes on the website with a “draft watermark”. The resident also commented on the lack of pre-meeting paperwork for the extraordinary meeting. The Chair said the agenda had been e-mailed to all councillors and was also posted on the noticeboard. Another noticeboard will shortly be installed near the village green. There was no other pre-information circulated as it was a case of the Chair conveying information given at a meeting with NELC. The resident said there seemed to be a culture of bullying within the council. The Chair took exception to this remark. Another resident reported an indecency issue which had been reported to the police. The Chair once again reiterated that all incidents should be reported to the police rather than put on social media. A resident said that Neighbour Watch encouraged residents to report incidents to the police and a high proportion of residents who take to Facebook do so after the event to warn people. There was a query about the proposed housing developments – had the council taken the traffic problems into consideration? The Chair agreed with the remark. Public consultation closed at 7.23pm</p> <p>(B) The Chair said that P Casswell had hoped to submit a report re the YPSS but that had not happened.</p>	
15/026	<p><b><u>Planning Matters</u></b></p> <p><b><u>DM/0090/15/FUL –Toll Bar Academy, Station Road, New Waltham</u></b> Alterations and erect entrance lobby/stairwell with first floor to be built above existing Block 5 to provide additional classrooms, storage and an office. The council do not want to stop advancement of the academy but feel the academy should take ownership of the parking problem before any planning application is approved. There was also concern that when restrictions are placed down Station Road, where will the cars go to. <b>Resolved:</b> The additional classrooms are supported but Toll Bar Academy should take ownership of the parking problem.</p> <p><b><u>DM/1286/14/FUL – 3 Trafalgar Park, New Waltham</u></b> Demolish existing conservatory and detached garage and erect single storey extension and detached garage to rear <b>Resolved:</b> That the application is supported</p>	
15/027 (A) (B) (C) (D) (E)	<p><b><u>Future Dates</u></b></p> <p>The next Parish Council meeting will be held on Wednesday, 1<sup>st</sup> April 2015.</p> <p>The next Village Day meeting will be held on Monday, 23<sup>rd</sup> March 2015</p> <p>A meeting is to be held with P Casswell on Friday, 6<sup>th</sup> March 2015 with the Chair and the Clerk to hear proposals to bring to council next month about the provision of services for young people on a Tuesday night.</p> <p>The new noticeboard will be unveiled on the 17<sup>th</sup> March 2015</p> <p>The Town &amp; Parish Council Liaison Committee will be held on Tuesday, April 14<sup>th</sup> at 7.00 p.m. in the Grimsby Town Hall</p>	
15/028	<p><b><u>Reports</u></b></p> <p><b>Village Hall Committee Meeting 16<sup>th</sup> February 2015</b> – Cllr Mumby attended the meeting and asked the Clerk to circulate the minutes. He reported there had been concern from the NWWH committee regarding rubbish being stored at the village hall.</p>	

	<p>However, Cllr Williams said this was now stored in the rubbish container sited at the allotments and collected by NELC on a weekly basis. Cllr Mumby also enquired whether the Parish Council could assist with the purchase of a new lid for the litter store at the village hall. The Chair asked for this to be put on the next agenda; however, he thought there should be a contract with a commercial waste supplier. Cllr Mumby said he was not aware there was an AGM at the last NNVH Committee meeting and pointed out if anyone else wanted to represent the Parish Council, which was fine with him. The Chair thought that Cllr Mumby did a good job and said this would be confirmed when the Parish Council held their annual meeting.</p> <p><b>New Councillor Training 26<sup>th</sup> February 2015</b> – The Chair asked if the new councillors had benefited from the New Councillor Training provided by ERNLLCA. The general consensus was that it was very informative</p> <p><b>Meeting with Shaw Trust on 3<sup>rd</sup> March 2015</b> – The Chair, Cllr Breed and the Clerk had attended a meeting with Shaw Trust who informed them that as the funding was coming to an end, they were looking at two options with regard to the litter picker</p> <ul style="list-style-type: none"> <li>a) NWPC to take on the litter picker as an employee</li> <li>b) The litter picker will be made redundant</li> </ul> <p>The original agreement was signed by the Chair A Petersen in July 1994 and it has never been updated. Any redundancy costs would be shared with NWPC and Shaw Trust. The Chair asked for this to be put on the next agenda when a decision will be made. Cllr North suggested contacting ERNLLCA with this new information to see what advice they can give, and the Chair agreed with this.</p> <p><b>Meeting with Grant Thorold Bowling Club on 3<sup>rd</sup> March 2015</b> – The Chair, Cllr Breed and the Clerk met with P Croft and M Parker from the GTBC. Based on the information NWPC had received from NELC, it was presumed there was an income of £263 from the bowling club; however, it was nearer £1,000 pa. GTBC wanted to work with the council to maintain the bowling green and would even consider changing their name to New Waltham Bowling Club. The club wanted to grow and looked forward to working with NWPC in the future.</p>	
<p>15/029 (a)</p> <p>(b)</p> <p>(c)</p>	<p><b><u>Parish Council Matters</u></b></p> <p><b>Cllr Steve Norton’s resignation</b> – A letter has been received from Cllr Norton informing us that he is stepping down on the 7<sup>th</sup> May 2015. The Chair said that Cllr Norton has given some good advice and has always supported the Parish Council. He proposed a letter of thanks for the service he has given to New Waltham and Humberston and wished him all the best for the future. Cllr Baker agreed he had been a very good friend of NWPC</p> <p><b>Resolved:</b> The Council supported the proposal</p> <p><b>The Local Council Award Scheme</b> – The Chair said that the Local Council Award Scheme is a form of peer review. Councils are audited by experienced peers through the work of an accreditation panel. The scheme offers councils the opportunity to show that they meet the standards set by the sector, assessed by their peers, and to put in place the conditions for continued improvement.</p> <p><b>Draft consultation Local Plan</b> – The Chair said a number of meetings had been held and an executive summary had also been circulated. The Local Plan is long overdue with NELC but they now seemed to be making inroads.</p>	<p><b>Clerk</b></p>

<p>(d)</p>	<p><b>Draft tender for procurement of maintenance of conservation area (Priors Green)</b> – An expression of interest had been inserted in the Cleethorpes Chronicle, the Grimsby Evening Telegraph and on the NWPC website. However, no enquiries had as yet been received. The Chair reminded everyone that this was a specialist job. <b>Resolved:</b> To roll over until the next meeting</p>	
<p>(e)</p>	<p><b>To consider how NWPC will administer the Young People’s drop in on a Thursday night</b> – The Chair had produced a proposal for the council to look at based on the number of weeks to be open and to include a living wage of £7.58 + NI costs. Cllr Croy said he was willing to volunteer. The Chair said we had budgeted for £2.500 to support this. Cllr Baker said he was not against the proposal but would like to see more “meat on the bones” before any commitment was made to move forward. The Chair asked Cllrs Baker and Croy to bring back a more detailed proposal to the next meeting. Cllr Baker asked if there would be any involvement from NELC and the Chair replied he would be querying this with P Casswell on the 6<sup>th</sup> March 2015. Cllr Croy thought if the Youth Centre was open again, we could get more use out of it and the Chair agreed with him. Cllr Baker enquired about the football scheme and the Chair said P Casswell would be asked about this on the 6<sup>th</sup> March. <b>Resolved:</b> The proposal was supported</p>	<p><b>Cllrs Baker/ Croy</b></p>
<p>(f)</p>	<p><b>Transfer of assets from NELC</b> – Based on the proposals which were agreed at the extraordinary meeting, NELC have now agreed these proposals “in principle” and would want to move this forward. This now has to be agreed by the Director of Finance and the Leader. There is also a 6 month break clause on both sides. We would also tighten up access to the pavilion. If we can give the bowling club security of tenure, they are convinced they can increase membership accordingly. They have also offered to purchase a lawnmower to maintain the bowling green. NELC are very keen for this to go ahead; however, if NELC walk away from this, the pavilion and surrounding fields will not be maintained and could potentially become a fly tipping area. <b>Resolved:</b> The Council supported the proposal</p>	
<p>(g)</p>	<p><b>Set up subcommittee for Pavilion</b> – The Chair said a subcommittee needed setting up to set rates for the bowling club, any ad hoc bowlers, football clubs and hiring charges for the pavilion. The Chair volunteered along with Cllrs Barber, Breed Croy, Page and Simpson. NELC will provide a condition survey before the council assumes ownership of the assets. Cllr Baker said that NELC was selling off some of its equipment through an asset management company. The Chair asked to Clerk to request a key for the property so an inspection can be carried out. <b>Resolved:</b> The Council supported the proposal</p>	<p><b>Clerk</b></p>
<p>(h)</p>	<p><b>Format of newsletter</b> – The Chair asked the Clerk to look at the format again. Cllr Baker would like to see a status quo on the format but perhaps reduce the booklet from 24 to 20 pages. Also, some people have already paid in advance for adverts. He has made an enquiry and there would be a cost of £500 for 10 x A4 pages x 2400 copies with no cover. Cllr Baker would like to set up a meeting with the Chair and the Clerk to look at the format and didn’t think we should change for the sake of changing. Cllr Mumby said that subscribers should pay for an advert before it is inserted and the Chair agreed. Cllr Baker asked for ideas from the council. Cllr Dolphin said we needed to see a range of newsletters before we can make an informed choice.</p>	

<p>(i)</p> <p>(j)</p> <p>(k)</p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(d)</p> <p>(e)</p> <p>(f)</p> <p>(g)</p> <p>(h)</p>	<p><b>Purdah</b> – The Chair reminded the council that an e-mail had been sent out from ERNLLCA explaining about purdah. Nomination papers are available from NELC after the 24<sup>th</sup> March 2015 but it is up to councillors to collect and return their papers. If there are more than 15 people who want to stand for NWPC, there will be an election.</p> <p><b>Community Clear Up – 21<sup>st</sup> March 2015</b> – The Chair asked for volunteers to attend this event and said that the 1<sup>st</sup> New Waltham Guides and one of the ward councillors will be assisting. NELC are providing litter grabbers and bin bags, and high vis vests will be available. The Chair asked Cllr Mumby to make sure the village hall car park is open as that is the designated meeting place</p> <p><b>Issues arising from the Environment Committee Meeting on the 19<sup>th</sup> February 2015</b> –</p> <p>The grit bin will be installed on the 13<sup>th</sup> March</p> <p>A letter to be sent to the Indian Restaurant regarding the boarding up next door to them</p> <p>Cllr Breed thought some weed killer should be applied to the grass near the war memorial</p> <p>The flag requires replacing</p> <p>The back garden of a house overlooking the cycle path near the NWWH has soil leaking out. Cllr Breed will action this with the owner.</p> <p>With regard to the flower beds at Toll Bar, the Chair did not think that NELC would look after them due to cuts in their budget. He enquired whether our gardener should look after them. He reminded the Environmental Committee that they can make recommendations and ask the Clerk to inform the gardener.</p> <p>With regard to the bench which was smashed beyond repair in a road accident, the Chair agreed we should contact NELC with regard to a replacement. Can an insurance claim be submitted by them? If not, perhaps we can look at the budget to replace it.</p> <p>Cllr Breed is looking at amending the litter picker’s schedule</p>	
<p><b>15/030</b></p> <p>(a)</p>	<p><b>Finance</b></p> <p><b>Resolved:</b> To agree the list of cheques as per the statement</p>	
<p><b>15/031</b></p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(d)</p> <p>(e)</p>	<p><b><u>Any Other Business</u></b></p> <p>Cllr North enquired about the Clerk’s annual appraisal as she has now been with the council for a year. The Chair will set a suitable date with the Clerk and send through a generic appraisal.</p> <p>Cllr Raper asked if anyone had any amendments to make to the NELC/Town &amp; Parish Charter to bring them to the next meeting.</p> <p>Cllr Baker said he had been approached by a resident with sight impairment complaining about cars parked on the path in Peaks Avenue and also about the condition of the road surface. The Chair said that Enforcement should be informed.</p> <p>Cllr Matthews said there was fly tipping at the layby and it was agreed this should be flagged up to Community Pride.</p> <p>The two potholes in Greenlands Avenue are being repaired.</p> <p>The meeting closed at 8.45pm</p>	